



LORD NELSON ELEMENTARY PARENT ADVISORY COUNCIL  
LORDNELSONPAC.CA

## Parents' Meeting Minutes

November 7, 2016

5:45 pm Snacks and Greetings

6:00 pm – 7:30 pm

Lord Nelson Elementary School – Library

### PAC Executive

Kate Newstead (KN), *Co-Chair*; Cynthia Farnsworth (CF), *Co-Chair*; Kelly Carter (KC), *Vice-Chair*; Holly Low (HL), Laura McGowan (LM), *Treasurer*; Ken Eliuk (KE), Theresa Gibbons (TG), *Fundraising*; Jane Tilley (JT), *Secretary*

### Representatives

Daniel Knibbs (DK), *Principal*, Rosemary Thomas (RT), *Vice Principal*

### Vancouver School Board

Steve Snyder (SS)

### Members at Large

1. Welcome and Introductions (KN)

2. Approval of Agenda and addition to agenda (Helen approved, June seconded):  
Minutes (Smiley approved, Cynthia second)

3. Addition: Maquinna YMCA Kids Club sent 2 representatives to advertise their out of school care program to Lord Nelson families. They are proposing to run a walking school bus from Maquinna to Nelson. Morning care runs from 7.30am and afternoon from 3-6pm. They would be open during early dismissal and pro-d days, when those dates align with Maquinna's. They will confirm whether this is a good match in this regard. They do not provide care during extended holiday breaks: Hastings YMCA would be the nearest facility. More information or contact: [gv.ymca.ca](http://gv.ymca.ca) (look for Maquinna) email: [maquinnaymca@gv.ymca.ca](mailto:maquinnaymca@gv.ymca.ca) or phone 778-960-6427.

4. Seismic Update (SS)

The contract has been signed with Procan Construction, a company with lots of experience. Our start date is November 21st.

First step is securing the site and establishing their access route and traffic regulations. The site safety plan is due to SS on Friday. These will be shared as soon as possible. They will be taking the 2 portables at the back as their office and staging area. The heavier work will start mid-December.

The trees on Garden Drive will be protected, their roots have been mapped to ensure they will not be damaged during the construction process.

End date is projected for June 2018, so the demolition and site remediation for the old school will hopefully take place over the summer break. Landscaping might stretch into spring of 2019 as this is hard to do in the winter.

Play space will be consolidated during construction. Staff are discussing how best to manage kids at recess.

KN requested electronic versions of the plans to share with parents and post online as not all parents have seen them and the info online is outdated. SS will provide a simplified plan to show safe access points.

LM: is there added due diligence with regard to the contractor's employees given that there are children on site?

SS: contracting staff have had criminal record checks. And there is no reason for the workers to cross the work lines.

DK: November 30th is a tentative date for a photo op involving the Minister of Education.

Any concerns should be directed to DK who will coordinate with SS.

CF: we should consider a specific meeting with more details before November 21 in order to get information out to parents as soon as possible, as parents are eagerly awaiting news.

CF: Could DK and SS please make a communication for all parents asap this week to update and inform us of this info?

DK&SS: Yes, although had planned to wait until all info is in re: the site safety plan.

DK and SS will coordinate and communicate safe routes.

#### 5. Financial report (LM):

\$60,600 in the new school fund. Goal is \$200,000

\$1,460 in gaming

Last movie night made \$876

Family Photo day made \$2,600 (Thanks to Alistair Bird!)

A note with regard to an incident in Surrey of PAC members taking money: requirements are that 2 people out of 4 executives have to sign any cheques. We also make sure that invoices and receipts are in order – no funds released without paperwork. So please submit invoices and receipts with name and item so it's very clear.

LM - it would be great if we could get donations or reduced rates on expenses (food costs etc.).

CF raised the issue of the teacher stipend, which PAC has provided in the past.

Funds are given to teachers to use as needed for supplies in their classroom: last year the amount was \$3,500 split between the divisions.

We could suspend the program and add the money to the new school fund, but we also want to make sure that current needs are taken care of. Teachers are going out

of pocket purchasing supplies. Stipend goes to administration and is divided amongst divisions. RL: in the past it was divided according to number of students. Stipend was put to a show of hands: very much in favour.

6. Fundraising report and update. (KN).

Poinsettias (Amy) - flyers went home today. She is making posters which will go up next week. Order deadline is November 25th.

Purdy's flyers going home tomorrow.

KN and CF will send an email to parents about poinsettias and Purdys fundraisers. Silent Auction prep is fully underway. We have \$9,377 in donations, of which \$1000 is cash. Amazing items on the lineup: we just need to get people there. Please go on Facebook page and invite your friends, share and say that you are going. Smiley will put items on our instagram account. More Auction info is on the Facebook page. There is also info on the website.

We will have 75 posters for school and community

Postcard sized flyer to postbox

JP will do a social media push.

We will also have a Digital flyer to forward

SN – should get the website rich and full, colourful to draw people in.

Auction items include: Trip for 2 self guided bike tour; Weekend at creekside cottage; Paint balling for 10; Tune ups at bike shops; Christmas tree from the hardware store; Beautiful necklace; Dinner for 2 from a variety of restaurants; Cash from west coast reduction; Private wine tasting for 4; Ex student now playing for the whitecaps - donated 2 signed shirts and offered tickets etc.; Scenic rush - exotic driving experience Lamborghini Quattro corvette driving up to whistler and back; gift certificates etc. Value of donations is much higher than last year.

Would still accept donations: need to get food for the night. We have 2 fruit trays donated, need appetizers etc. KN and KE going to breweries this evening to see about possible donations. CF: it would be great to get a hotel night donated for a date night.

The Team has been amazing.

Decorating the gym: Would the staff be able to get the kids to make snowflakes? White, green and grey. PAC could try and find card stock.

KN: DK could you help get information to other schools and alumni?

KE: Regarding the bar: License is ordered, police are reviewing. As long as we are not over 500 we don't need a special license. We need a couple of people with "serving it right" to help at the bar. The bar is being lent to us. Anyone available to help set up in the afternoon? Drink tickets will be taken to the bar. Can use cash or credit with "square". Also running a 50/50 draw.

KN: Trying to get a live painter to paint during the event and auction the painting at the end.

Sonia - doing a playlist - background music through the gym sound system.

KN: approached Donald's about grocery gift card sales: decided there was already enough for people to spend money on. Will save it for later, maybe February.

The Auction will include a Fundraising wish wall for the teachers.

## 7. Administration report (DK/RT):

Volleyball has started: we have Jr boys and girls teams. Mr Edwards, Mrs Fung and our student teacher are Coaching. The Walkathon was held Oct 28<sup>th</sup>. It was a great day and the kids had a good time. Pledges are still coming in but are at the \$10,000 mark. Grade 3s have completed swim to survive. It's a great program and the kids really enjoyed it. Division 5 have been very successful collecting socks for donation for "Socktober". Nov 3<sup>rd</sup> a contingent of 18 kids went to Rogers Arena for We Day: social responsibility focussed concert. Kids will come up with a plan of something we can do locally and globally to improve the world.

Report cards will be coming home in the next couple of weeks. They will look the same this time, but we will see some Min of Ed. mandated changes in terms 2 and 3 will see some changes.

Our Community schools program underway and well-subscribed.

November 16<sup>th</sup> there will be a performance on diversity and education called "kids on the block". A large puppet show for all kids.

School held an Earthquake practice as part of the Great BC shakeout - duck cover and hold There will be a further practice later in the year.

Fire drill week of November 20<sup>th</sup> - to be held on whichever looks to be the driest day

In the wake of the Abbotsford tragedy: we have postponed our lockdown drill to December 6<sup>th</sup>. It requires lots of preparation for the kids. The school is mandated to do 2 throughout the year. Q: What is the school doing with regard to people getting in to the school? DK: After Sandy hook the VSB came and did a review.

Staff has a system of asking visitors to report. Most classroom doors are locked so if there is ever a lockdown situation staff just close the doors. The new building will have more security - key fob for daycare families, and better sight lines.

The Book fair went well, tho' Mrs Lirenman thinks there was more traffic when the fair followed the report card meetings at the end of the term.

We will have a mandated Remembrance Day assembly 10.45. There will be some room for parents. November 10<sup>th</sup> is curriculum implementation day so no school.

Individual photo day on November 14<sup>th</sup>

Kindergarten hearing screening is coming up.

Kindergarten registration has begun: Last year we had 56 kindergarteners - we won't have the capacity for this many this year. If we receive more applications than places, there will be a draw, unless you have a child here already. If you are out of catchment and have a child here - there will still be a draw.

BCTF has a list of parent presenters:

<https://bctf.ca/parents/presentationsPrint.aspx>. Topics include:

Supporting trans inclusive communities; Show Racism the Red Card; Aboriginal Content in the Curriculum: Exploring Historical Relationships between Indigenous and Non-Indigenous Peoples.

Templeton mini-school parent group are extending an invitation to the community to a screening of Screenagers at Templeton School on November 15<sup>th</sup>, suitable for grade 5-7s, by donation. View the trailer: <https://vimeo.com/181967066>

VSB is changing its policies regarding food providers, which will have an impact on

such events as getting third parties to provide fun lunches, as well as bake sales. VSB will compile information and vet providers.

Safe arrival program: six schools still doing it. 5 schools rely on parents. 1 school (rated inner-city and therefore with additional staff) had staff to run the program. Anna checks email absentee notices. Attendance is entered Thursday/Friday only.

8. Other business:

Question - is it possible to implement a French immersion program in the new school? DK: Unfortunately not – no room.

December 2nd movie night we are showing Elf - any help appreciated.

June T: with regard to track and field program in the spring – is this open to the younger grades. She would be happy to help and volunteer to coach as she is a professional coach. DK: Coaches will decide on cut-off in terms of grades and the number of kids they can safely handle. Clinton park too far to walk the little ones. The Fun run takes some younger kids, and cross country: 3100 kids take part.

Meeting Adjourned.

<b>Action Points and Priorities</b>	<b>Volunteer</b>
Maquinna staff to confirm Pro-D dates are compatible with Nelson	Maquinna
VSB/contractor to provide a simplified plan to show safe access points and traffic regulations during construction.	SS/DK
Email to parents with regard to Poinsettia and Purdey's fundraisers	CF/KN
Smiley will put auction items on instagram account.	Smiley
Looking for breweries to make donation for the night	KN/KE/Tony/Smiley
Donation of a hotel night donated for date night package.	All
Need people to help on cash, etc distribute, people on the door	Any and All
Decorating the gym – great if the kids could make snowflakes	Staff?
Pass news to alumni/other schools	DK?
Volunteers with "Serve it Right" to help at the bar	?
Volunteers to help set up the bar and other Auction areas in the afternoon	?
live painter to paint during the event and auction the painting at the end.	KN/ others
Help needed for movie night December 2nd	?