



LORD NELSON ELEMENTARY PARENT ADVISORY COUNCIL  
LORDNELSONPAC.CA

## **Parents' Meeting Minutes**

April 3, 2017

5:45 pm Snacks and Greetings

6:00 pm – 7:30 pm

Lord Nelson Elementary School – Library

### **PAC Executive**

Kate Newstead (KN), *Co-Chair*; Cynthia Farnsworth (CF), *Co-Chair*;  
Kelly Carter (KC), *Vice-Chair*; Laura McGowan (LM), *Treasurer*; Ken Eliuk (KE, absent),  
Theresa Gibbons (TG, absent), *Fundraising*; Jane Tilley (JT), *Secretary*

### Representatives

Daniel Knibbs (DK), *Principal*, Rosemary Thomas (RT), *Vice Principal*; Paula Parman (PP)  
*Templeton Community Schools Team Programmer*

Members at Large: Amy; Claudette; Helen; Celene; Courtney; Leah; Terence

### **1. Lord Nelson Community Schools Team Programs (PP):**

Paula introduced the new set of 7 week long courses offered by the Community Schools team, including Harry Potter themed arts, science and sports courses and a beginners programming course. The Arts Club Theatre are also offering a course. The organizers are happy to accommodate requests and are trying to offer things not otherwise available locally. Registration this Thursday and Friday.

### **2. Fundraising (KN):**

- Carnival: Fraser Amusements were not available this year. PartyWorks will be providing a Bouncy Castle and Slide, a Climbing wall, and "Human Spheres" among others. We do not have the courtyard or the gravel field due to construction, so will have to carefully plan layout. Call out for parents to build carnival sideshows or games: anyone want to build a hoopla or a ring toss? Brad Mitchell has kindly offered to build a soccer shoot out. We also need help with a craft area - maybe button making etc.
- We have had companies sponsoring activities at past carnivals: given rise to a suggestion that we should perhaps allow some more generous promotional materials (12x12 logo maybe?) in addition to the usual acknowledgement. KN will draw up some guidelines. KN approached Procan, the company responsible for the new school, and received a positive response to a request for some input.
- Crowdfunding: have had some good meetings and feedback - need someone to lead the process.
- Donald's gift cards: we would sell cards in different denominations and they would give us 10% - again need someone to manage this, gather and process orders, deal with promotion.

### **3. Parent Information night (Sandra Heusel).**

- Wednesday's public talk on Body image by Renae Regehr will offer a preview of what the kids will be learning about later in the week. Information sent out to other neighbourhood schools
- Saleema Noon's Cath Blythe is coming to talk with the kids (all grades) about Body Science. She will meet with Nelson parents in the library beforehand so that parents are prepared for any questions that the kids might have. No sign up. Monday May 1st for Nelson parents only, 6:30pm-8pm; Wednesday May 3<sup>rd</sup> & Thursday May 4th for students all day

### **4. Movie night (Helen Gabor & Claudette Lauzon):**

Considering Fern Gully (or Lego Batman if it is available) or the next movie night, April 21st, the last of the year. Please note that we need volunteers to help make this wonderful family event happen! Please consider helping out.

### **5. Upcoming events (KC):**

- Sports day, May 19th. Lisa has offered to do purchasing, KC has a list of volunteers. DK and staff will start planning how to run the events as we have so much less space this year. Might have to do things differently, perhaps move some events offsite?
- Temp Bursary was paid. Kate is going to the ceremony.
- Grad ceremony planning has begun: they are starting to look at options. (Thanks, Kristin). Teachers also have some plans for end of year events. PAC typically gives about \$500 for the grad
- Staff appreciation: staff to choose what food they would like. Thursday **June 1st** (or June 15th). Volunteers needed.

### **6. Notice of Election (KN/CF):**

PAC Elections will take place at the last meeting of June. We are looking for someone to run as Co-Chair and Vice-Chair as these will be vacant, but feel free to run for any position. Typically the executive meets once before the summer break to get dates and plans straight for the next year. CF emphasized the tremendous rewards of taking on an executive role.

### **7. Seismic Update (DK/RT):**

Some delay due to weather. First structural steel going up. There have been meetings with Steve Snyder (VSB) regarding millwork for offices and classrooms. Anna involved. Meeting with OSC looking storage options. Visited Ecole Bilingue to see some possibilities: size of classrooms room for 30 will be spacious. More teacher storage and more room in cubbies. We will need common room furniture. Able to take the mosaic from the activity room and incorporate in a wall in the new school. There will be a tank in the foyer for the salmonid project. HG: could they expand the school? DK: Physically, yes, but 4 more classrooms would cost another 2 million. No more money coming from the government. Request for the larger urinals - when bathroom fixtures are under discussion...

### **8. Admin Report (DK/RT):**

- Play day went well: very positive and productive. The kids were proactive with lots of creative activity. Many went outside despite the rain. There was no noticeable misbehaviour - one issue between a couple of kids but they figured it out. Lots of interaction between the grades. Younger kids now more comfortable moving around the school. Might try another in June. Soon enough that the students can remember and plan for the next time.
- Badminton underway - Mrs Fung grades 6-7. Strathcona match
- GymSense now till April 21st
- Track and field 4-7 coming up
- FSA results sent home before spring break
- Code red practice coming up next week, probably Monday.

- Fire drill sometime this week hopefully before the rain starts.
- New school calendar is now out so the year is defined. Christmas and Spring break are now aligned across the districts. There are just a couple of Pro-Ds to pin down.
- Staffing changes: Miss Sullivan starts leave April 3rd. Shirley Tong is the replacement for her grade 1 class.
- The school got some interim measures funding: Jessica Su is a non-enrolling teacher and will be here till end of the year. She will be team teaching with different classrooms.
- KG Enrollment: able to take all in-catchment KG kids, small handful are choosing to go to Garibaldi annex. Offers made Friday. 4 out of catchment siblings that cannot be placed in KG.
- DK: we are expected to be in compliance with the new contractual language, or visibly making efforts to be compliant in September in terms of class size and composition. Currently we are not for the intermediate classes - working towards it, but there may be unforeseen entities between now and September.

Meeting Adjourned. Next PAC meeting: Monday, May 8th, 2017

<b>Action Points and Priorities</b>	<b>Volunteer</b>
Parents to build carnival sideshows or games	All
Someone to organize a craft area for the carnival	All
Promotional guidelines for carnival sponsors	KN
Donald's Gift card fundraiser	Leader needed
Crowdfunding	Leader needed
Helpers for Movie Night	All
Help with Staff Appreciation lunch	All
PAC Executive Election	All