

PAC Meeting

Wednesday, February 26th, 2025

6:30 pm – 8:00 pm

ONLINE ONLY:

<https://ubc.zoom.us/j/65420785918?pwd=GGObW5ZfZazmdVhB1O8aMDyEEu0Lc8.1>

PAC Executive

Emily Lefebvre (EL), Co-Chair

Tegan Williams (TW), Co-Chair

Julie Cole (JC), Treasurer

Mike Joe (MJ), Hot Lunch Coordinator

Sara Osenton (SO), Secretary

Sara Hyde (SH), DPAC Rep

Marlene Cummings (MC), AOWG Rep

Taryn Hayes (TH), Member at Large

Megan Atkinson (MA), Member at Large

School Representatives and Additional Speakers

Jason Eng (JE), Principal

Tim Oftebro (TO), Vice-principal

ITEM	LEAD	TIME
1. Welcome, Land Acknowledgement and Introductions (1 min)	EL	6:30-6:31
2. Additions and Approval of Agenda (1 min) Emily motion to accept the minutes Julie and Mike second	EL	6:31-6:32
3. Treasurer Report (10 min) Summary: <ul style="list-style-type: none">• Please see attached financial report• Hot Lunch continues, including PAC-provided support for families who are facing food insecurity• Accrued costs for Spring Fair• Gift for Michelle for last day• Gift card for family in need• Working through the wish list of the teachers	JC	6:32-6:42

<p>4. DPAC update (5 min)</p> <ul style="list-style-type: none"> ● PAC vote for Sherry Breshears and Suresh Yenuga as DPAC Executives ● DPAC voted to endorse Inclusive Working Groups report - for further information please follow this link <ul style="list-style-type: none"> ○ If you want to take further action on Advocating for Equity: Advocating for Inclusive Education in Vancouver Schools ● PAC Support for DPAC's Transparency & Communication Letter <ul style="list-style-type: none"> ○ Letter endorsed by Vancouver DPAC to advocate for greater transparency and communication with the VSB, and to promote greater PAC and DPAC involvement in the district's decision-making processes. ○ This letter has come about due of instances where programs were cancelled without consultation of the parent community, or other instances of issues with transparency with the VSB - such as decisions around field closures for example ○ Nelson PAC can draft and send our own letter to accompany the DPAC letter, or not ○ ● DPAC always has an informative presentation at the start of every meeting, open for anyone to attend. Next meeting - Social Media and Mental Health. FamilySmart and guest Terry Brookhills will be presenting. 	SH	6:42-6:47
<p>5. Garden Committee Update (5 min)</p> <ul style="list-style-type: none"> ● West Coast Seeds fundraiser is complete and was successful again this year with 40 individual orders. Seed orders will be delivered this week. ● Soil fundraiser - Garden Club will run a second fundraiser this year. Families will be able to order soil deliveries and a percentage of the cost will go to the Garden Club. Link and more info will be sent out via PAC email. ● Mural plan - the concrete walls of the Bear Den area will be painted with a mural. The art has been designed, and school admin is working with VSB Grounds to get costs and approval. ● Grounds will clean and prime the surface and seal the mural with an anti-graffiti coating. The design needs to be approved by the VSB. ● Garden Club has done two Friday Gardening sessions so far this year (Jan & Feb) where we did some indoor gardening and planted some leftover spring bulbs at the north-facing entrance and staircase with students from Grade 4 and 5 (Ms Allegra and Ms Madsen-Orr) 	MA/RS/M G	6:47-6:52
<p>6. AOWG Update (10 min)</p> <ul style="list-style-type: none"> ● BHM - committee has created rotating displays all month and BHM bingo that teachers can sign out and use 	MC, TW, EL	6:52-7:02

<ul style="list-style-type: none"> ● Family Day - committee created a display celebrating diverse families ● Pink Shirt Day - prizes were provided by AOWD and given out to student winners selected by the school admin ● Upcoming Tapas Night and Story time - an event to be held at the school for parents and families, potluck format, to celebrate multiculturalism and enjoy each other's company and culture. Date has not yet been set. ● Organizational Changes - To address some challenges facing the AOWG subcommittee, the committee has decided to integrate into the larger PAC committee. This will allow for more support and discussion regarding anti-oppression work, a more collective approach to decision-making regarding AO topics, events and initiatives. Enshrining this work directly into the larger PAC committee demonstrates the commitment to providing inclusive spaces at our school. The execution and how this will work has not yet been finalized, but is a work-in-progress that will be experimented with moving forward. PAC is open to suggestions on how this can work. There may be some updates to the PAC constitution and bylaws to enshrine commitment to anti-oppression and anti-racism. ● 		
<p>7. Hot Lunch Update (3 mins)</p> <ul style="list-style-type: none"> ● Continues to run smoothly ● Looking to add a new vendor to the list - Rise Up Marketplace ● ALWAYS need more volunteers, please contact Mike Joe mrjoe@pm.me 	MJ	7:02-7:05
<p>8. Spring Movie Night (5 Mins)</p> <ul style="list-style-type: none"> ● Call for shadow volunteers to learn the ropes on running movie nights for next year. The current team members have children who are graduating and we need to solidify our movie night succession plan. ● PAC and current team will put together a "how-to" document ● Spring Movie Night will be held April 25 	EL	7:05-7:10
<p>9. Bylaws and Constitution (5 mins)</p> <ul style="list-style-type: none"> ● Call for suggestions ● The origin of the constitution and bylaws were from a template without much to specify the document to the Nelson environment ● As per discussions captured above, there are some changes already proposed regarding wording around anti-oppression and anti-racism. ● The proposed process for updating our constitution and bylaws - <ul style="list-style-type: none"> ○ individuals are to submit their proposed wording changes ○ changes will be discussed during a PAC meeting open to all ○ change will be reviewed by DPAC for their comments ○ Eventually the proposed changes will be voted on ○ suggestions to the process are very welcome 	TW	7:10-7:15

<p>10. Policies and Procedures (5 mins)</p> <ul style="list-style-type: none"> ● Looking to streamline and document the process to engage in activities that require funding such as: <ul style="list-style-type: none"> ○ Hiring speakers, agreeing on fees, staff access to funding etc ○ Supporting families in need - support level and procedure ● These policies and procedures will then be accessible on the PAC website for the community ● This will facilitate decision-making for the PAC and provide guidelines for best practices ● For the families in need, this will be handled through a line item in the budget that the school administration can assist with managing the distribution ● Policies or procedures must incorporate flexibility and ability to pivot to allow for agile response to situations in our community ● 	TW	7:15-7:20
<p>11. Principal's Report (15 min)</p> <ul style="list-style-type: none"> ● Indoor/Outdoor Lunch pilot - start after spring break to June ● Quiet Space for students <ul style="list-style-type: none"> ○ Teachers have been briefed ○ Facilities needs to be brought in ○ Communication and education for students still to come ● Sensory Room <ul style="list-style-type: none"> ○ Identified a room and made available (cleaned up) ○ Getting input from kids, parents to maximize the value of the room ○ Teachers will need training on how to use the space ○ Work in progress for this year and next ● Literacy Residency <ul style="list-style-type: none"> ○ Nelson has been selected to participate in a Literacy Residency program ○ Professor from U of Lethridge - Robin Bright will conduct three visits to interact with the students ○ Today was first visit, it went very well ● Powerplay Young Entrepreneur Fair <ul style="list-style-type: none"> ○ Div 1, 2 3 & 4 created their own product and marketing campaigns ○ Fair is March 12 will be open to the parents and students ○ Come and view the cool stuff and hear the pitches from our students 	JE	7:20-7:35
<p>12. Communications / Other items</p> <ul style="list-style-type: none"> ● Volunteering for the exec: Vice Chair, co-Secretary, Social Media and TREASURER <ul style="list-style-type: none"> ○ the PAC cannot function without a treasurer, so if we cannot find someone to replace Julie, who's term is up, all PAC activities will have to stop until we fill the position. 	EL	7:35-

<ul style="list-style-type: none"> ● Call for Volunteers for Spring Fair, stay tuned for more information. Next meeting Fair organizers will attend. (Katherine Duclos will do face painting) ● Fundraiser for Second Elementary - Trivia Night to fundraiser for Grade 7 leaving ceremony, info will be circulated through the PAC email 		
<p>Action items:</p> <ul style="list-style-type: none"> ● Include links and info for the DPAC initiative (Inclusive Working Group report) in a future PAC newsletter - Sara Hyde to provide the info and links, Tegan(?) to include in a future newsletter ● Follow-up on progress towards approval for the mural design and getting costs with Jason and admin (Tegan & Emily) ● Policies and Procedures - Determine the amount for line item for families in need (Tegan & Emily). ● Policies and Procedures - set time for thoughtful discussion to draft policy and procedures (Tegan & Emily) 		