

## Parents' Meeting Notes

### Monday, January, 2018

6:15 pm Snacks and Greetings

6:30 pm – 8:00 pm

Lord Nelson Elementary School – Library

Child-minding available

### PAC Executive

Kate Newstead (KN)-absent, Co-Chair; Angela Wong-Moon (AWM), Co-Chair; Lisa Osaba (LO), Vice-Chair; Laura McGowan (LM), Treasurer; Courtney Hall (CH), Secretary

### Representatives

Daniel Knibbs (DK), Principal, Lisa Pathyll (LP), Vice Principal

**Members at Large:** Amanda, Helen, Kelly, Ken, Cynthia

1. Welcome and Introductions (AWM)
2. Approval of Agenda and Minutes: (Kelly approved; Ken second for both)
3. New Build Report (DK)

Coming along, weather has been cooperative, concrete poured into blocks in south-wing, crane on site Thursday/Fri last week to put in structural steel, 3<sup>rd</sup> floor base being put in at the end of January 2018, glitch with south wing/south east corner due to gym not being started yet as that's their laydown area. New site superintendent is working out the details how to make it all come together. Not getting in for September, but should happen in the fall – have not been told of a prospective date yet. No big issues that we are aware of related to timing, delays, etc. Need to start discussions related to technology/projectors and financial needs for the new school. Have had to do ceiling mounts for projectors, as opposed to mounted on the whiteboards. Question re: tear-down – when does it need to happen? Mitigation/break down occurs first and will most likely be torn down to the studs and cleaned out. And will then be taken down in approximately a day, most likely a day when school is not in session. There is still a slide And still running on budget.

4. Financial Report (LM)

In the middle of deposits, not all on bank statement at this point

Sept 2016 \$68 000

Sept 2017 \$112 000

Both movie nights approx. \$1300

Family pics \$2300  
Donald's \$2200  
Costume sale \$2260  
Mabel's Labels \$65.73  
Purdy's \$1972 (\$1928 last year)  
Poinsettias \$1200  
Card Project \$1500 – process was relatively easy  
Gaming grant  
Since start of school, almost \$16 000 raised  
TOTAL TO DATE = \$138 000

If anyone wants to see any statement, Laura is more than happy to share, so just ask.

#### 5. Fundraising/Upcoming Dates (KM/AWM)

Kate is currently away

**Crowdfunding** – video part is done with music, editing, etc. But need to determine how to launch it, and again, the cost has been minimal to put up and once it is done, it will be good to launch.

**Movie Night** – Feb. 23rd - **CURRENTLY LOOKING FOR A TECH** – may be ok for equipment (speakers/portable sound system, laptop, projector, etc). but need a tech

Captain Underpants Movie for this movie night.

Get a free new release a year – will look into it for the last movie of the year  
ALSO NEED VOLUNTEERS FOR MOVIE NIGHT

**Science Fair Week**– Feb. 12 – keep it lower key this year as first year doing it. Some presentations that week in the classroom. Some parents and one scientist from Science World. It may not hit every classroom, but science will be a theme of that week in the school. Mad Science presentation will occur at the end of that week. Goal is to expose children to science and that science is fun and all around us.

69 groups have teamed up for displays at the Science Fair.  
Feb. 15<sup>th</sup> will be the Science Fair 6:30-8pm. Will hopefully be set up during the day so that children can go through them during the day. Currently working out logistics of everything. May need some help to support. Have already ordered tables. Will have a concession/food table as well. Trying to make it so that anyone can come and something will appeal to them. Trying to get raffle prizes as well. No judging, as making it more about being curious and learning. Prizes or certificates for participants – to be determined.

For participants, there will also be an example display so that there is a model, etc. in the office for them to refer to.

**Carnival – tentative June 8<sup>th</sup>** - Will need a volunteer for Jolly Jars, but as well as lots of other activities

**Donald's Fundraiser** – doing one in the next month

**Coffee Orders** – will check into that as tend to do an early order in December but that didn't happen this year

**Mabel's Labels** – will also send out to new families starting Kindergarten in September, looking into ways to give them to new families

**Hot Lunch** – need a parent to take it on if we want it to happen, it is a lot to organize and needs to be parent-run, vendors have to be vetted by VSB – topic to continue for next meeting BUT NEED SUPPORT TO GET THE OPTION HAPPENING

Might be helpful to have a "Fun Lunch" or PAC Fundraising Lunch to see the interest level as well as the logistics, etc. LISA TO SEND OUT A REQUEST FOR VOLUNTEER SUPPORT

**Baby-Sitting Course** (Age 11 onwards) Cynthia will look into it and organize it with Link to Life. Usually happens in May on a Monday, and will connect with admin staff. Also wondering about the Home Alone course, which would be for 10 years onwards, and will look into that as well.

6. Admin Report (DK/LP)

**Basketball** – 4 teams (Sr boys and girls, Jr boys and girls) have started, first game today at Lord Nelson. Jr teams are Gr. 5/6, Sr teams are Gr. 6/7 depending on how many students were interested at the various levels

**Nov. 28<sup>th</sup> Lock-Down Drill** – had community policing liaison here and everything went well and great feedback

Well received PAC Pancake Breakfast – construction workers also appreciated it

**Kindergarten Registration** closes at the end of the month. Cross-boundary starts in Feb. At present 46 students registered – 20 students to a class for kindergarten. May lose a few to choice programs, French immersion, other schools with siblings, etc. Had 73 registered last year and ended up with 58 students. 56 students will be graduating from Gr. 7 this year.

**School Improvement** – just received chart of 30 Dell Cloud laptops for classroom use.

**Staffing Changes** - Mrs. Backert – leaving at the end of January (Feb. 3<sup>rd</sup> is her last day) – trying to sort out replacing her but are looking into Arts options to make sure there is still that focus. May still be a choir, but not sure at this point. It will be a full-time temporary position.

**New Building Engineer** – Don – was away on holidays but now all should be good

**Student Learning Survey** – will be coming home soon for children in the report card pilot project  
**Student Return Form** – please send back in ASAP

**Welcome Back Assembly** – with a focus on random acts of kindness for the month of February

**Chinese New Year** – mid-February – will be having a Lunar New Year celebration

**Professional Day** on Jan 29<sup>th</sup>

**Div. 9, 10, 11 Report Card Pilot** – will get them at the end of January, Parent Teacher Conferences in February (21<sup>th</sup>/22<sup>st</sup>)

**Play Day** – Feb. 7<sup>th</sup>, Wednesday

**Templeton Activities Program** – hoping to have the programs happening by the end of February, but perhaps third term – new person running the program and so there are some delays. Will have to be afterschool only as there is no in-school space for during school hours.

**Technology in the New Building** – Need AV equipment, would like to have interactive projector in each classroom, able to write in pen on whiteboard, as well as with library, multipurpose room, gym, etc. Would have Apple TV hooked into it as well. Learning Grant \$15 000 as well as with some Walkathon money. Need to talk about this now due to building timelines. Need to purchase by summer/September as then can have contractors/vendors (AV solutions) do the installing as opposed to VSB, as will be less costly. Needing \$84 000 in total but looking for approximately \$40 000. (\$12 000 for gym, \$8 000 for multipurpose room, etc.). Need for interactive learning, for every student. Concerns about other foreseen expenses such as furniture, landscaping, etc. And may need some clarity related to when other expenses will have to occur. Will need to start purchases as we near the end of the year, and so have some time to process request. Undercover area is still in the budget.

Out-of-School Care is potentially committed to helping with funding for multipurpose room AV equipment and furniture. At next PAC meeting, will put a better picture together regarding costs, etc.

**Next PAC meeting dates:**

Feb. 26, 2018

Apr. 9, 2018

May 14, 2018

June 11, 2018

Meeting adjourned.