

Parents' Meeting Minutes

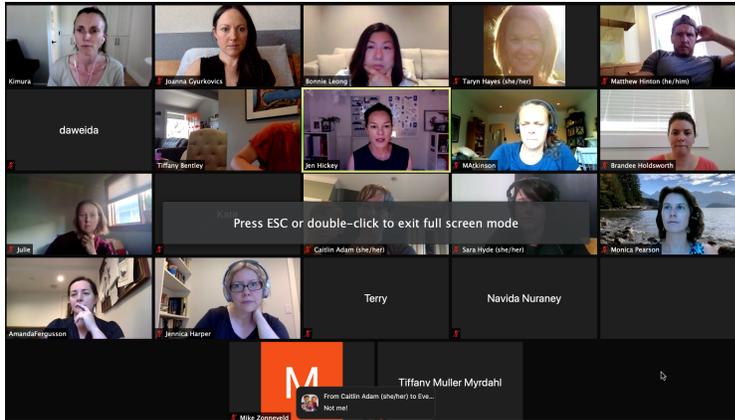
Wednesday, June 16th 2021

PAC Executive

Jennifer Hickey (JH), Co-Chair; Leah Kimura (LK), Co-Chair 20/21; Taryn Hayes (TH), Co-Chair 21/22; Bonnie Leong (BL), Treasurer; Joanna Gyurkovics (JG), Secretary

School Representatives

Daniel Knibbs (DK), Principal, Dana Aweida (DA), Vice Principal



ITEM	LEAD	TIME
1. Welcomes, land acknowledgement, and moment of silence. Introductions (4 mins)	LK	6:30 - 6:34
Moment of silence. Initiative will be discussed later in the meeting.		
2. Additions and approval of agenda (1 min)	JH/LK	6:34 - 6:35
Taryn - 1st approval Bonnie - 2nd		
3. Event Update: Donalds (3 mins)	BL	6:35 - 6:38
Happened in month of May - Total raised \$1540. 1st contactless fundraiser, big success. Donald's willing to have us pick up cards at the store. Bonnie welcomes any feedback.		
4. Event Update: Grade 7 Grad (3 mins)	AF or LK	6:38 - 6:41
Amanda Ferguson: Slideshow has been put together. Parent committee is organising a covid friendly gathering on 25th after school. Yearbook is being coordinated by a parent. Looking for feedback on school's schedule as parents are asking. Parents looking for more information regarding what's happening so they can plan with their kids. Has been a challenge to get a hold of school photos, unless from parents. Group have been notified that receipts have to be ready for the 25th.		

<p>Dana Aweida: Recording done today of grad activities. Will be compiled into 1 big video.</p> <p>Dan Knibbs: Video will be put onto Lord Nelson Youtube channel. Taping was always planned for the 16th. Plan to show everyone on the 23rd. In the past the slideshow has been played in the background, but the way it was recorded this year, it wouldn't have been seen. Probably best to tag it on to the end so that everyone can see it.</p>		
5. Event Update: Social Media Speaker (2 mins)	LK	6:41 - 6:43
<p>Leah: Whitehatter spoke the Grade 6s. Feedback is that it was really good.</p>		
6. Event Update: Teacher Appreciation Lunch report (3 mins)	TH	6:43 - 6:46
<p>Taryn: Lunch will be provided for teachers and staff. Will be on Tue 22nd June. Everyone got some fun options to choose from. Grade 5 students have done the artwork for it.</p>		
7. Event Update: Time Capsule (3 mins)	LK	6:46 - 6:49
<p>Leah: Being organised by the school to go under the stairs. PAC put together a little package: letter, photos, budget etc Will go in with the students stuff.</p>		
8. Playground update: (3 mins)	LK	6:49 - 6:52
<p>Leah: Procan is telling the school that they will be wrapping up in July. Then the VSB takes over and installs the playground. Possibly will be installed in August. Possibly... The PAC are going to go through the correct channels and let the VSB know how displeased they have been with Procan. Have asked VSB to check in at the end of July. Plaque design has been started. Please feel free to send Leah your input on this.</p> <p>Surfacing design has been approved. Hopefully this fall things will be happening.</p> <p>Kate: Imagine we will be organising a ribbon cutting as per funding requirements.</p>		
9. Treasurer Report (8 mins)	BL	6:52 - 7:00

### Lord Nelson PAC Funds

	Sept 1, 2021	May 31, 2021
General Account-Chequing	8,018.03	16,352.60
General Account- Term Deposits	98,749.14	64,907.03
Gaming account	59,455.01	8.83
VSB "account"	5,100.21	-
VSB Trust (Playground)	155,824.06	126,599.34
<b>Total</b>	<b>\$ 327,146.45</b>	<b>\$207,867.80</b>

**Actual Remaining at May 31, 2021 \$ 81,268.46**

### Less Outstanding Year Expenses

Remaining Stipend	2,542.10
Internet Safety & Digital Literacy Session	367.50
Album colour pages cost	125.00
Grade 7 Grad	1,000.00
Templeton Bursary	500.00
Staff Lunch & Gifts	1,200.00
<b>Total</b>	<b>\$ 5,734.60</b>

**Expected Balance at June 30, 2021 \$75,533.86**

### 2020/2021 Income

	General	Gaming	Total Accts
BC Gaming Grant		9,500.00	
Purdy's	3,247.97		
Westcoast Seeds	1,502.76		
Donald's Market	1,340.00		
Mabel's Labels	129.33		
Tupperware	33.25		
Interest	1,643.37	1.32	
GST Rebates	9,973.67		
<b>Total</b>	<b>\$ 18,070.35</b>	<b>\$ 9,501.32</b>	<b>\$ 18,461.68</b>
<b>Total Fundraising Proceeds</b>	<b>\$ 6,453.31</b>		

\*Cheque received from prior year purchases \$863.68  
 Netted from money transfers for Playground and Grounds \$9,109.99  
 Application for PST Rebate of \$9,675.64 has been submitted.

### Expenses

	General	Gaming	Total
Playground- Grounds	(38,647.43)	(72,320.00)	
PAC Operating Expenses	(537.21)		
Public Performance License	(354.48)		
Teacher's Stipend	(5,180.00)		
Sensory Path	(1,417.50)		
White Hats- Internet Safety	(367.50)		
Grade 7 Grad	(1,000.00)		
Grad Album Colour Pages	(125.00)		
Staff Lunch & Gifts	(1,233.94)		
Teachers Coffee Tab	(87.10)		
Templeton Bursary	(500.00)		
Saleema Noon		(1,522.50)	
<b>Total</b>	<b>(49,450.16)</b>	<b>(73,842.50)</b>	<b>(123,292.66)</b>
<b>Total for Playground</b>		<b>(110,967.43)</b>	
<b>Total Normal Year to Year</b>		<b>(12,325.23)</b>	

### Playground Funds With VSB

Date	Transaction	Amount
July 2020	Habitat Playground Equipment & Installation	155,824.06
Mar 2021	Habitat Playground Equipment- Paid Invoice	- 131,172.16
May 2021	Marathon & Habitat	101,947.44*
	<b>Balance with VSB</b>	<b>\$126,599.34</b>

\*Full Invoice Amt = \$138,712.24  
 Less: \$27,654.81 Tire Stewardship Grant and GST rebates \$9,109.99

10. Carnival Items: motion to dispose of shirts, signs etc (3 mins)

JH

7:00 - 7:03

Leah: This was a massive event, and there are some items being stored at various houses. Motion to dispose of and recycle these items.

Jen: Agrees, all for it.

Amanda: Is any of it useful or of interest to parents?

Leah: Mainly logo banners, plastic cups, napkins, glitter tattoos. Carnival games will be returned to the person who built them.

1st - Jennifer Hickey

2nd - Taryn Hayes

11. Motion to approve next year's working budget - look ahead to next year (5 mins)

LK/BL

7:03 - 7:07

TOTAL AVAILABLE FUNDS FOR 2021-2022			
	10,029.53	0.00	10,029.53
ANTICIPATED INCOME			
Gaming Grant		9,500.00	
TBD- Parent Social or Movie Nights	2,000.00		
Card Project Card and Art Sales	1,600.00		
Purdy's Chocolate Sales	2,000.00		
Westcoast Seeds	1,000.00		
Donald's Market Gift Cards	1,500.00		
Total Anticipated Income	8,100.00	9,500.00	17,600.00
	<b>24,629.53</b>	<b>9,508.00</b>	<b>34,137.53</b>
ANTICIPATED EXPENDITURES			
First Day Coffee		(100.00)	
Teacher's Stipend		(5,300.00)	
Pancake Breakfast Donation Lions Club		(400.00)	
Food for PAC Meetings		(200.00)	
Babysitting for PAC Meetings		(75.00)	
Weebly Web and Email Service		(480.00)	
Teacher's Appreciation Lunch		(1,000.00)	
Admin Gifts		(200.00)	
Office Gifts		(100.00)	
Templeton Bursary		(500.00)	
Miscellaneous		(500.00)	
BCCPAC Membership			(75.00)
Public Performance Copyright (Movie)			(550.00)
Pancake Breakfast Groceries			(500.00)
Holiday Craft Supplies			(500.00)
Presentations, Speakers, Extra Curricular Supplies, Bus trips			(4,000.00)
Supplies for new Garden Club- container/storage			(1,500.00)
Sports Day Snack			(500.00)
Grade 7 Grad			(1,000.00)
Total Anticipated Expenses	(8,855.00)	(8,625.00)	(17,480.00)
<b>Anticipated June 30, 2022 Balance</b>	<b>16,774.53</b>	<b>883.00</b>	<b>16,657.53</b>
OTHER ANTICIPATED FUNDS			
PST Rebate	9,675.64		
OTHER POSSIBLE COSTS			
Science Fair or Art Fair Supply Costs	500		

Leah:  
 Gaming grant has already been applied for. The intent is for it to be spent on the students in the current year. Will likely come in in the fall. Hopefully the parent socials and movie nights will happen next year. Card project happens every 2 years. Prdey's will likely happen again (Annie), also Westcoast seeds (Rochelle), and Donalds (Bonnie). Goal is to ear around \$8000 per year in fundraising. Money being set aside for storage container for gardening supplies and (C-CAN?) storage container. Indoor purchases fund sitting at around \$41,000. Conversation started pre-covid, but something to think about moving forward.  
 Everything over \$500 has to be brought to the parents and PAC for approval.  
 Motion to pass budget?  
 1st - Taryn Hayes  
 2nd - Jen Hickey

12. Nominations / elections (10 mins)	LK	7:07 - 7:17
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Leah: thank yous...  
 Kate - THANK YOU for EVERYTHING you've done for the school.  
 Jen - ran carnival with Kate, then convinced to co-chair. Still friends with Leah, hurray!  
 Bonnie & Taryn - thank you for staying on next year  
 Jennica - thank you for doing all the social media  
 Jo - Thanks for being secretary  
 Jen: Leah - thank you. You work like a dog and care so much. Thank you for everything you've done for so many years.

Nominations, voted in by acclamation:  
 Taryn Hayes - co-chair  
 Sara Hyde - co-chair  
 Julie Cole - vice chair  
 Megan Akinson & Caitlin Adam - co-secretary  
 Bonnie Leong - treasurer

All confirmed. Hurray!

13. <a href="#">Constitution Bylaws</a>	LK/TH	7:17 - 7:22
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(5 mins)		
<p>Leah:  Wanted to make sure there was an updated constitution &amp; bylaws available. I took a framework provided by the BCC PAC and updated it for Lord Nelson.  You need 10 people to vote on motions  You need a working budget approved to spend money  Max is 3 years that anyone can hold a PAC position</p> <p>Tiffany: P12 Correction. Should say 'school district 39' in both cases.</p> <p>Motion to pass Lord Nelson constitution and bylaws  1st - Taryn Hayes  2nd - Joanna Gyurkovics</p>		
14. New Admin (20 mins)	DK/DA	7:22 - 7:42
<p>Leah: Farewell, and thank you Dan! We will miss you</p> <p>Dan:</p> <ul style="list-style-type: none"> <li>● It's been 5.5 years. So curious to see the project when it's all put together. It's going to be amazing.</li> <li>● Building progress: picking up at a furious pace. North side entrance finished being poured. Sidewalk has been closed means progress, but has caused a lot of grief with getting kids up and back. Will have sidewalk back tomorrow. Continue to have retaining walls that will define track. The site is in progress with being graded, has been taken down as low as it's going to go, have been busy trucking out material. Black top will start as early as next week. More concrete work to be done, but they want to get started on pavement. Shrubbery will be coming out soon, and will become the new parking lot.</li> <li>● Field: Plan is that the last day of school the grass field will be fenced off and VSB grounds will be working to restore that. Won't be any traffic on it over the summer. Late July (likely August) will be moving along.</li> <li>● School organisation: dust starting to settle. 477 students currently, maybe 11 spaces. Staffed for 20 divisions. Some staff leaving, in process of staffing vacancies. Will start now and continue in August.</li> <li>● Grade 7 leaving ceremony. Happened today. Video will now be put together. It went really well, the kids looked great. Link will be released to parents on the 23rd. System was very glitchy last year. This year it will look awesome as not live. Thank you Niz for being videographer!</li> <li>● Calendar will be sent out in final newsletter. First day of school is Wednesday Sept 8th - 1hr. (Wed 7th is inservice day for staff - anti racism) Only anomaly will be dismissal time, which will be 3:03 every day.</li> <li>● Anti-racism inservice training day Sept 7th.</li> <li>● All families received info on anti racism engagement. Several opportunities for families to engage. Sharing circles for kids. Surveys available for families, staff and students. Please reach out to the school if you missed the links, happy to provide. QR code on posters at doors to access surveys.</li> <li>● School fees: \$35 general school supply fee. Supplementary fees will be \$10 planner, \$10 activity fee. No performance fee at this time as unsure what will happen with COVID. Different classrooms will charge a fee on workbooks, class dependent, teachers will reach out. Hopefully field trips will be back up and running, which may incur charges.</li> </ul>		

- Sensory pathway is sitting in Dan't office. This will be installed after the kids leave for the summer. Plan is to put it in the main hallway against the windows. Kids will enjoy when moving between communities.
- Upcoming events: 23rd, leaving ceremony will be made available. Virtual goodbye assembly, there will be videos for teachers to share with their classes. Trying to the best we can in a difficult situation.
- 29th last day of school and then report cards will come out. Can not be handed out early.
- Thank you to the PAC for all your support over the years. It seems like a blur. There's no other group I'd rather have gone through this process with that all of you. The staff are incredible, and you compliment them tremendously. Thank you and I will miss Lord Nelson very much.

Dana:

- Welcome Anke Carswell
- Sad to say goodbye to some people: Ms Fung is retiring. Ms Lee is going to another school. Ms Hardy will be moving to another school. Ms Meoch will be coming back next year. Ms Win Chris Young leaving us. Anne Marie Yoo, leaving. SSAs, Norm, Simon and Suji leaving. Various positions being filled for the next school year.
- Thank you to the PAC for the contributions to the time capsule. Waiting for the final plaque sizing, maybe a 4 x 6 "Time capsule 20/21", keep it simple. A lot of students did letters to self. To be opened in 2071.
- Thank you PAC for the luncheon. Very excited for Tuesday.
- Thank you for The White hatter presentation. Many ah ha moments amongst the students. Ultimate was a great success. Every age group was absorbed. The leaders were excellent.
- Virtual welcome to K this year.

Anke: Excited to be joining Lord Nelson. Vancouver school board child. Worked for more than a dozen years in Burnaby, then back to Vancouver as an administrator. Grew up in neighborhood, went to AR Lord herself

15. Communications / Other items		7:42 -
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Tiffany:

We attended an information session about the residential school system. Everyone who attended left wanting to do something more. The queen vic annex are running a letter writing campaign, writing to the Prime Minister demanding more action. It's a tight timeline, (1 week) but we'd love to join forces and get at least 215 letters written to send.

Leah: Is there interest in sending to teachers to do with kids in class?

Dan: If you send me the information I can distribute it, but I can't direct the teachers

Tiffany: I can come on a particular day? Or could there be a mail box where I could collect them?

Dan: We will put a box outside the main office.

Tiffany: deadline is next Thursday (this is Queen Victoria's deadline)

Dan: classes tend to get a bit chaotic at the end of term

Leah: we'll get something out before the weekend so families have the option to participate over the weekend.

Jen: Mon 21st is National Indigenous People's Day

Tiffany: Letters can be written by children and/or by parents

Kate:

Can we borrow tug of war rope for next Friday?

Dan: I'll have to find it! But you're welcome to borrow it

Kate: when is PAC gift for students scheduled?

Dan: when do you want it for? They will be getting real certificates on the last day.

Kate: ready to hand out on the 23rd?

Dan: yep

Kate: Can you explain rationale for 3:03?

Dan: going back to 20 minute recess (from 15 minutes), wanted by stakeholder groups. In order to meet obligations, we need to add 3 minutes to each school day.