PAC Meeting Minutes

Thursday, June 12, 2025

IN PERSON – in the multi-purpose room

6:30 pm – 8:00 pm

PAC Executive
Tegan Williams (TW), Co-Chair
Emily Lefebvre (EL), Co-Chair
Julie Cole (JC), Treasurer
Sara Hyde (SH), DPAC Rep
Taryn Hayes (TH), Past CoChair
Mike Joe (MJ), Hot Lunch Coordinator
Sara Osenton (SO), Secretary
Megan Atkinson (MA), Member at Large
Marlene Cummings (MC), AOWG Rep

School Representatives
Jason Eng (JE), Principal

Guest Speakers

Dillon Adams, Spring Fair Coordinator

ITEM	LEAD	TIME
1. Welcome, Land Acknowledgement and Introductions (2 mins)	EL	6:37 - 6:39
2. Additions and Approval of Agenda (1 min)	EL	6:39 - 6:40
3. Admin Report (15 mins) Thanks PAC and volunteers for contributions and collaborations to the success of so many aspects and events. Staffed to have 20 divisions. Slight decrease in enrollment. About 470 students anticipated. This year K enrollment was about 75, 60 were offered, in the end no wait list for kindergarten. 2 spots available. Also true of grade 1. Not anticipating it to be the long term trend. Quite a few splits through collective agreement on class size and composition based on designation numbers. No splits in K and grade 1. Resource team: about the same number of FT positions (about 3). Small decrease with slightly smaller enrollment. Needs assessments drive advocacy.	JE	6:40 - 6:52

Max class size, most intermediate class size will be 1 to 2 less than max.		
4. Upcoming Activities (10 mins) ● Spring Fair, June 14th (DA) Most events 1-2 tickets with only bungee being 3. Not focus on raising money. More events. A stage with Nelson band. See attached map. Still looking for some more volunteers. Tickets on MunchaLunch this week. Tickets pre-purchase deadline Wednesday. Distributed Thursday.(or maybe Friday) ● Staff Appreciation Lunch, June 16th Orders of platters from Tractor. 3 volunteers assisting, and flowers being donated.	TW/DA	6:53 -7:05
4. Treasurer Report (5 mins) See attached file for financial updates. ● Add funds for mailbox ● Approve funds for propane tank	JC	7:05 - 7:09
5. Field Trips update (5 mins) PAC has put aside money this year for field trips. What are the equity issues involved in specifying field trip including teacher and class make-up. Rename field trip fund for next year's budget.	TW/EL	7:09 - 7:20
6. DPAC Update See attached notes. (5 mins)	SH	7:21-7:23
7. AOWG Update Temporary Tattoos went home after pride assembly. Posters up at Brit and here for Indigenous Peoples day celebration at Grandview Park. Saturday June 21. (5 mins)	MC	7:23 - 7:26
8. Garden Club Update (5 mins) ● Terms of Reference document was created. Will be linked on website ● Recent events: Bear den mural is set to go ahead. 30 kids have signed up to participate. Brainstorming is underway. Tuesday for start date, with a goal to be done by end of school year.	MA	7:26 - 7:31

• Jam making went well.		
9. Executive Elections (5 mins) All Executive terms are for 1 year, and no position can be held by the same person for more than 3 consecutive terms. Currently: • Emily is completing year 1.5 of her term as Co-Chair; • Tegan is completing his term 1st term as Co-Chair; • Julie is completing her 3rd term as Treasurer; DPAC rep should be elected via secret ballot. Call for nominations. A. CoChair: Emily and Tegan B. Vice Chair: None C. Treasurer: Christine D. Secretary: None E. DPAC Rep: Katherine F. Hot Lunch Coordinator: Mike G. Member at large (?) Marlene DPAC Executive Nomination: Elizabeth wanting to be forward as candidate. Supported by vote.	EL	7:29-7:48
10. Changes to Constitution and ByLaws (10 mins) https://docs.google.com/document/d/1HNeAeya6a8yMb24YT4-6c0SjNxAMfUPy/edit	TW	7:48-8:34
11. Additional Items/Communications THANK YOU!	EL	8:34-8:35