

PAC AGM Minutes

Thursday, June 11, 2026

IN PERSON – in the multi-purpose room

Join by zoom:

<https://ubc.zoom.us/j/62054656358?pwd=ipltwEdcjZsvU6aaEzFjOPB0Pyduav.1>

6:30 pm – 8:00 pm

PAC Executive

Emily Lefebvre (EL), Outgoing Co-Chair

Tegan Williams (TW), Co-Chair

Christine McCallum (CM), Treasurer

Katherine Rosenbaum (KR), DPAC Rep, regrets

Mike Joe (MJ), Hot Lunch Coordinator

Taryn Hayes (TH), Member at Large, regrets

Marlene Cummings (MC), Member at Large

School Representatives

Jason Eng (JE), Principal

Guest Speakers

Rachelle Woodman (RW), Garden Club

ITEM	LEAD	TIME
1. Welcome, Land Acknowledgement and Introductions (5 mins) <ul style="list-style-type: none">• Quorum made at 6:33• Introductions took longer than normal because lots of new folks attended!	EL	6:30 - 6:35
2. Additions and Approval of Agenda <ul style="list-style-type: none">• Approval of previous minutes• Addition to add NPP (Neurodiversity Pride and Progress) meetings before the PAC meetings next year<ul style="list-style-type: none">○ Brief description of who they are○ Autism display, library books and resources, quiet spaces• Also need to bump on e election up in the schedule to allow for timing:<ul style="list-style-type: none">○ Change for treasurer election to before 6:50pm (3 min)	EL, TW	6:36 - 6:39

<p>3. Admin Report (33 mins)</p> <ul style="list-style-type: none"> ● NPP meetings: <ul style="list-style-type: none"> ○ Happy to facilitate those ● Janet Lirenman's retirement party June 11 ● Thank you from Jason and the admin <ul style="list-style-type: none"> ○ His 3rd year at Nelson ○ He's enjoyed collaborating with the PAC, and feels like there is momentum for next year ● Busy planning for next year <ul style="list-style-type: none"> ○ 450 students this year, likely 465-470 next year ○ Still 20 divisions ○ PE, library, music prep all continuing ○ Decline in resource time for next year, but not staff <ul style="list-style-type: none"> ■ Enrolment numbers drive funding ○ Efficient, effective and quick service ○ Advocating for more support staff for next year ● Staffing changes for next year <ul style="list-style-type: none"> ○ Librarian, Janet Lirenman, retiring <ul style="list-style-type: none"> ■ Great librarian and coach ○ Krista Rosati Will be the new librarian <ul style="list-style-type: none"> ■ Knows the school and community ■ Previously a librarian before Nelson ○ Daniel Kim moving, Carly Singh will join Nelson ○ Lori Watkins back to full-time ○ Eva Ng will have a new job share ○ Ms Hsu and Ms Tutte both on maternity leave ○ Support staff changes <ul style="list-style-type: none"> ■ Susan Davis is retiring ■ Zach Jensen is resigning to become a building engineer! ■ Taylor Knight finishing Ed degree ● (See below for election of Treasurer - time 6:49pm) ● Grounds / shade update <ul style="list-style-type: none"> ○ Present to staff for feedback <ul style="list-style-type: none"> ■ What are the barriers to outdoor education? What are the key focus areas? <ul style="list-style-type: none"> ● Liked the Indigenous aspect, and there is a desire for collaboration ● Hands-on learning opportunities ● Garden club ■ Will have another chance to discuss at first meetings of the year in September <ul style="list-style-type: none"> ● On agenda ● Site tour with parents ● Open spaces, cover? ■ Need to plant the seed at the district level <ul style="list-style-type: none"> ● What already exists at other schools? 	<p>JE</p>	<p>6:39 - 7:12</p>
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<ul style="list-style-type: none"> ● What can we do at Nelson? ● Structural and natural cover are both good options ● Are there contracts in place with shelter companies? <ul style="list-style-type: none"> ○ Emily has been in touch with Shade Sails Canada and will connect her contact and Jason ○ Frog Hollow currently in discussion, so likely it's an approved contractor ■ Elizabeth: Will the cover be funded by the PAC or district? <ul style="list-style-type: none"> ● Walkathon \$ could partially be used ● school funds ● Private donors ● Grants ● PAC ■ Shade sails need to block both sun and rain <ul style="list-style-type: none"> ● Sustainable and relatively maintenance-free ● Can't block access to field, track, play areas, etc ● ADST and EDI initiatives are so great! <ul style="list-style-type: none"> ○ Ethos Lab for grade 5, third year in a row ○ Power Play 2nd year big success <ul style="list-style-type: none"> ■ Next year will likely be extra-curricular ● Outside Programming <ul style="list-style-type: none"> ○ Mixed success: athletics, some fine arts ○ Lights Up Musical Theatre <ul style="list-style-type: none"> ■ Very successful, lots of registration ■ Jason supports running this again next year ○ Tennis safer school was popular <ul style="list-style-type: none"> ■ VSB pilot programme ○ Afterschool primary outdoor soccer next year? <ul style="list-style-type: none"> ■ On the grass field ■ Catalyst for nets purchase? ■ Run in autumn and spring ○ Gym not available during basketball/volleyball seasons ○ Can rentals be available for the community vs for profit for VSB? <ul style="list-style-type: none"> ■ Barrier is space ■ Never used to be able to rent until after 6pm ■ Jason ultimately has the say for who gets the rental 		
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<ul style="list-style-type: none"> ● He prefers organisations that will support Nelson students registering, vs outside programming 		
<p>4. Upcoming Activities (7 mins)</p> <ul style="list-style-type: none"> ● Spring Fair <ul style="list-style-type: none"> ○ Tickets pre-purchase deadline June 16 ○ Loads of fun, biggest event of the year ○ It's been challenging to find volunteers ○ Some activity slots are still open <ul style="list-style-type: none"> ■ Might need to cancel some, but likely we have bare minimum ○ Jolly Jar shortage <ul style="list-style-type: none"> ■ Space to donate stuff for jolly jars if can't make them personally ■ Time to make the jars <ul style="list-style-type: none"> ● Maybe have an event at a PAC meeting to make jolly jars ● Would Katherine R be willing to run an event? ○ New credit card processor for ticket sales on the day of the fair <ul style="list-style-type: none"> ■ Zeffy (via Stripe) ■ Mike J has been instrumental in getting this to work ● Popcorn Machine! <ul style="list-style-type: none"> ○ Free acquisition from Lavish Liquids by Mike J ○ Add a budget item for popcorn and oil mix <ul style="list-style-type: none"> ■ Ideally allergen and dye-free ○ Storage location needed <ul style="list-style-type: none"> ■ Needs to be accessible ■ Needs to be cleaned 	TW	7:12 - 7:19
<p>4. Treasurer Report (18 mins)</p> <ul style="list-style-type: none"> ● See attached file for financial updates ● Most field trip funds now used ● Stipends funds only 40% used ● Interim budget (cover to the first PAC meeting) <ul style="list-style-type: none"> ○ Hot Lunch funds to rollover to next year <ul style="list-style-type: none"> ■ Ytd amount surplus used to start next year ○ Same arrangement with the garden club ○ Proposed interim budget to carry through to end of Sept (first meeting of next school year) ○ Proposed same as last year but decreasing the hot lunch fund from \$5000 to \$3000 	CM	7:20 - 7:38

<ul style="list-style-type: none"> ● Question: is spending similar to previous years? <ul style="list-style-type: none"> ○ Have approx \$80k in savings ● Bike racks still outstanding <ul style="list-style-type: none"> ○ Voted previously to rollover payment to next year if we do not receive invoice in time ● Invoice for the boulders same situation as above ● PAC supports educational and enrichment opportunities, could the PAC envision supporting the following? <ul style="list-style-type: none"> ○ Maybe next year Indigenous educational opportunities <ul style="list-style-type: none"> ■ Enrichment, not replacement ○ Black History Matters could be a PAC line item? ○ School-wide Metis powwow dance instruction 		
<p>5. DPAC Update (1 mins)</p> <ul style="list-style-type: none"> ● No update 	KR	7:38 - 7:39
<p>6. Hot Lunch Update (1 mins)</p> <ul style="list-style-type: none"> ● Largely same as last year ● Always approached by new vendors <ul style="list-style-type: none"> ○ Part simplicity for community and treasurer 	MJ	7:39 - 7:40
<p>7. Garden Club Update (8 mins)</p> <ul style="list-style-type: none"> ● Shoutout to Abeer who prepares food/drink for the garden club <ul style="list-style-type: none"> ○ Pickles, tea, jam ● Appreciated being featured in the newsletter <ul style="list-style-type: none"> ○ Photos, too ● Watering needed in the summer every other day <ul style="list-style-type: none"> ○ Takes about 1 hour ○ Please contact Rachelle ● Signs for the Indigenous garden ● Coast Salish Nursery Connection <ul style="list-style-type: none"> ○ Pay the knowledge keepers ● Bear Den mural and found garden <ul style="list-style-type: none"> ○ Bigger tree? ○ But the post get destroyed by soccer ● Energy for another big project? <ul style="list-style-type: none"> ○ Megan is leaving the school ● Outdoor education opportunities <ul style="list-style-type: none"> ○ Ideally still parent-led <ul style="list-style-type: none"> ■ Value in knowing it's a community thing ○ Otherwise Earth Bytes and SPEC <ul style="list-style-type: none"> ■ Have a contract with VSB already ■ Could be replacement if parents can't run it 	RW	7:40 - 7:48

<ul style="list-style-type: none"> ○ Succession planning <ul style="list-style-type: none"> ■ Get K parents involved? ■ Some already on mailing list from OOWTK programme 		
<p>8. Executive Elections (10 mins)</p> <p>All Executive terms are for 1 year, and no position can be held by the same person for more than 3 consecutive terms. Currently:</p> <ul style="list-style-type: none"> ● Emily is moving schools, so in ineligible to continue; ● Tegan is completing his term 2nd term as Co-Chair; ● Christine is completing her 1st term but is ineligible next year; <p>DPAC rep should be elected via secret ballot.</p> <p>Call for nominations:</p> <ul style="list-style-type: none"> ● Co-Chairs: Ada Baylis, Stephanie Kemp <ul style="list-style-type: none"> ○ Ada in admin <ul style="list-style-type: none"> ■ child entering K and 1 in grade 1 ○ Stepahnie in gender-affirming care <ul style="list-style-type: none"> ■ Children in grades 1 and 4 ○ Both have complementary skills ○ Unanimously approved! ● Vice Chairs: Rebecca Goulding <ul style="list-style-type: none"> ○ Child entering grade 7 ○ Organisation, health, writing, environment ○ Loves shade! ○ Wants to reconnect with the school community <ul style="list-style-type: none"> ■ Previously on AOWG, DPAC ○ Unanimously approved! ● Treasurer: Jenny Kong <ul style="list-style-type: none"> ○ Kids currently in grades 1 and 4 ○ Volunteers almost every hot lunch day ○ Bookkeeper professionally ○ Elected unanimously at 6:50pm ● Past-chair: Tegan Williams <ul style="list-style-type: none"> ○ Capacity is variable ○ Wants to facilitate the NPP ○ Unanimous approval ● Secretary: ● DPAC Rep: Katherine Rosenbaum <ul style="list-style-type: none"> ○ Unanimous approval by secret ballot ● Hot Lunch Coordinator: Mike Joe <ul style="list-style-type: none"> ○ Son going into grade 6 ○ Looking for a shadow for 2027/28 	EL	7:49 - 7:59

<ul style="list-style-type: none"> ○ Unanimously approved ● Members at large (?) Marlene Cummings, Sinead Deery <ul style="list-style-type: none"> ○ Marlene previously on AOWG ○ Sinead <ul style="list-style-type: none"> ■ Work ebbs and flows, leadership conflict resolution ○ Both unanimously approved 		
<p>9. Additional Items/Communications THANK YOU!</p> <ul style="list-style-type: none"> ● NPP to have time to meet before the PAC meetings next year <ul style="list-style-type: none"> ○ 1 or 2 PAC members attend? ○ 1 hour meeting 	TW	7:59-
<p>Action Items</p> <ul style="list-style-type: none"> ● Give contact from Shade Sails Canada to Jason to follow-up with them and Grounds ● Coordinate with parents for steps for this year and for next year ● Tegan to send outdoor education questions to Jason ● Add \$ for soccer nets to the budget for next year? ● Add budget item for popcorn and oil mix for the popcorn maker ● Bike racks still outstanding <ul style="list-style-type: none"> ○ Voted previously to rollover payment to next year if we do not receive invoice in time ● Invoice for the boulders same situation as above ● 		