

PAC Meeting Minutes

Wednesday, April 20th, 2022

6:30pm – 7:30pm

PAC Executive

Taryn Hayes (TH), Co-Chair; Sara Hyde (SH), Co-Chair; Julie Cole, Vice-Chair (JC); Bonnie Leong (BL), Treasurer

Regrets

Megan Atkinson (MA), Co-Secretary

School Representatives

Ankie Carswell (AC), Principal, Dana Aweida (DA), Vice Principal

ITEM	LEAD	TIME																																																																													
1. Welcome, Land Acknowledgement and Introductions (3 mins)	SH	6:30 - 6:33																																																																													
2. Additions and Approval of Agenda (1 min) Approved (Bonnie/Sara)	TH	6:33 - 6:34																																																																													
3. Treasurer Report (8 mins) <ul style="list-style-type: none"> ● VSB has begun to pay for the playground, so the money in the trust will be gone by the end of the school year ● Not a ton of fundraising over the last month and a half (\$1,088.21) ● Fair bit of expenditures since the last meeting (\$7,068.30) ● Gaming Grant for next year has been applied for 	<div style="text-align: center;"> <h3 style="color: #76b82a;">Account Balances As of Feb 23, 2022</h3> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr> <th></th> <th style="text-align: right;">Feb 23th</th> <th style="text-align: right;">Apr 20th</th> </tr> </thead> <tbody> <tr> <td>General account</td> <td style="text-align: right;">6,165.94</td> <td style="text-align: right;">13,487.87</td> </tr> <tr> <td>Gaming account</td> <td style="text-align: right;">9,448.83</td> <td style="text-align: right;">10.84</td> </tr> <tr> <td>GIC's</td> <td style="text-align: right;">64,907.03</td> <td style="text-align: right;">65,197.44</td> </tr> <tr> <td>VSB Trust</td> <td style="text-align: right;">126,599.34</td> <td style="text-align: right;">20,079.45</td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: right;">207,121.14</td> <td style="text-align: right;">98,775.60</td> </tr> <tr> <td>Less:</td> <td></td> <td></td> </tr> <tr> <td style="padding-left: 20px;">VSB Trust</td> <td style="text-align: right;">126,599.34</td> <td style="text-align: right;">20,079.45</td> </tr> <tr> <td style="padding-left: 20px;">Outstanding Cheques</td> <td></td> <td style="text-align: right;">817.00</td> </tr> <tr> <td>Available Funds</td> <td style="text-align: right;">80,521.80</td> <td style="text-align: right;">77,879.15</td> </tr> </tbody> </table> <h3 style="color: #76b82a;">Highlights</h3> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr> <th></th> <th style="text-align: right;">Since Last PAC Meeting</th> <th style="text-align: right;">YTD</th> </tr> </thead> <tbody> <tr> <td>Fundraisers</td> <td></td> <td></td> </tr> <tr> <td>HARC Chanelle (Anti-Racism Committee)</td> <td style="text-align: right;">528.21</td> <td></td> </tr> <tr> <td>Westcoast Seeds</td> <td style="text-align: right;">560.00</td> <td></td> </tr> <tr> <td>Interest on GICs</td> <td style="text-align: right;">290.41</td> <td></td> </tr> <tr> <td style="text-align: center;">Total Income</td> <td style="text-align: right;">1,088.21</td> <td></td> </tr> <tr> <td>Expenditures</td> <td></td> <td></td> </tr> <tr> <td>Wishlist Items</td> <td style="text-align: right;">-4,947.23</td> <td style="text-align: right;">-8,103.09</td> </tr> <tr> <td>Teacher's Stipend</td> <td style="text-align: right;">-525.51</td> <td style="text-align: right;">-2,843.64</td> </tr> <tr> <td>Jenn Messina- Ending Meal Time</td> <td></td> <td></td> </tr> <tr> <td>Battles</td> <td style="text-align: right;">-1312.50</td> <td></td> </tr> <tr> <td>Additional Playground Ceremony Exp</td> <td style="text-align: right;">-89.79</td> <td></td> </tr> <tr> <td>Admin Expenses- Cheques</td> <td style="text-align: right;">-193.27</td> <td></td> </tr> <tr> <td style="text-align: center;">Total Expenses</td> <td style="text-align: right;">-7,068.30</td> <td></td> </tr> </tbody> </table> <div style="border: 1px solid #76b82a; border-radius: 50%; padding: 5px; display: inline-block; color: white; background-color: #76b82a;"> \$2016.00 Still Avail. </div> <h3 style="color: #76b82a;">Remaining Year End Expenses</h3> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #76b82a; color: white;">Expense</th> <th style="background-color: #76b82a; color: white;">Total</th> </tr> </thead> <tbody> <tr> <td>Garden Boxes</td> <td style="text-align: right;">2,062.00</td> </tr> </tbody> </table> </div>		Feb 23th	Apr 20th	General account	6,165.94	13,487.87	Gaming account	9,448.83	10.84	GIC's	64,907.03	65,197.44	VSB Trust	126,599.34	20,079.45	Total	207,121.14	98,775.60	Less:			VSB Trust	126,599.34	20,079.45	Outstanding Cheques		817.00	Available Funds	80,521.80	77,879.15		Since Last PAC Meeting	YTD	Fundraisers			HARC Chanelle (Anti-Racism Committee)	528.21		Westcoast Seeds	560.00		Interest on GICs	290.41		Total Income	1,088.21		Expenditures			Wishlist Items	-4,947.23	-8,103.09	Teacher's Stipend	-525.51	-2,843.64	Jenn Messina- Ending Meal Time			Battles	-1312.50		Additional Playground Ceremony Exp	-89.79		Admin Expenses- Cheques	-193.27		Total Expenses	-7,068.30		Expense	Total	Garden Boxes	2,062.00	TH	6:34 - 6:42
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<ul style="list-style-type: none"> ● Year-end Expenses anticipated (about \$9,081.75) ● Should end the year with about \$64,797.40 ● A NEW TREASURER IS NEEDED FOR 2022/23 <ul style="list-style-type: none"> ○ No accounting skills required ○ Training and support are available ● Question: Who notifies Templeton about the Bursary? <ul style="list-style-type: none"> ○ Leah did this last year ○ Ankie will follow up with the Principal at Templeton about last year's unclaimed bursary and coordinating this year's distribution <table border="1" data-bbox="641 415 1125 640" style="margin-left: 100px;"> <tr> <td colspan="2" style="text-align: center;">Anticipated Year End Balance</td> </tr> <tr> <td>Current Bank Balance</td> <td style="text-align: right;">77,879.15</td> </tr> <tr> <td>Less Contingency</td> <td style="text-align: right;">-4,000.00</td> </tr> <tr> <td>Year End Expenses</td> <td style="text-align: right;">-9,081.75</td> </tr> <tr> <td style="text-align: right;">Approx. Year End Balance</td> <td style="text-align: right;">\$64,797.40</td> </tr> </table>	Anticipated Year End Balance		Current Bank Balance	77,879.15	Less Contingency	-4,000.00	Year End Expenses	-9,081.75	Approx. Year End Balance	\$64,797.40		
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<p>4. Speakers - Feedback from Parents & Wishlist for 2023 (5 mins)</p> <ul style="list-style-type: none"> ● All the speakers were great. They were all worth repeating at some point. The second session of the anti-racism workshop was interesting, insightful, and important. Would love to see the anti-racism topic be an annual topic ● There would be value in promoting anti-racist philosophy and education more to the parent community, getting more people to show up ● Surprised how few people showed up to each event, are there more ways to get the word out. Maybe use a tool that automatically creates a calendar event for recipients? <ul style="list-style-type: none"> ○ Have a raffle to have people show up to their first meeting! ● Wish that some of the events were recorded for busy parents who weren't able to make the events ● Positive feedback from upstairs daycare community who valued being included the mealtime battles workshop ● Some other schools have tried alternating evening meetings with morning/10am meetings ● From the Chat <ul style="list-style-type: none"> ○ Suggestion to have a form or poll about future topics for parents to weigh in on ○ Suggestion to offer childcare for in-person events next year 	TH	6:42 - 6:47										
<p>5. Social Events (10 mins)</p> <ul style="list-style-type: none"> ● Ice Cream Social - May 20th? <ul style="list-style-type: none"> ○ On one of the School Streets Fridays ○ We can rent from Earnest and do all the scooping ourselves 	TH	6:47 - 6:57										

<ul style="list-style-type: none"> ○ Had items budgeted that weren't done (eg science fair, etc) totalling \$1775 ○ Would cost about \$1460 for 490 cones as long as we're able to get about 10 volunteers <ul style="list-style-type: none"> ■ If we don't get volunteers the cones would be about \$4/cone ○ Motion: Approve up to \$1500 for a spring ice cream event this year (Taryn/Sara) Approved <ul style="list-style-type: none"> ● Ankie has been getting requests for there to be another carnival ● Something in September? <ul style="list-style-type: none"> ○ Welcome back event, Maybe on the NEW GRASS field? ○ Maybe get some food trucks to show up so families can hang out and connect over grilled cheese ● Suggestion about engagement with the PAC: Have PAC execs representative, available to greet and chat/answer questions etc ● Wednesday, June 22nd: Grade 7 Leaving Party 		
<p>6. PAC Recruiting for 2022/23 (3 mins)</p> <ul style="list-style-type: none"> ● Bonnie is completing her term as Treasurer, so WE NEED A NEW TREASURER <ul style="list-style-type: none"> ○ Will be straightforward from here on out as the playground stuff will all be wrapped up ● Anyone who is interested in joining the PAC Exec should email lordneslonpac@gmail.com 	TH & SH	6:57 - 7:00
<p>7. Principal's Report (10 mins)</p> <p>Admin</p> <ul style="list-style-type: none"> ● School calendar was approved last week, the website will be updated with next year's ProDs etc by next week. ● School supply fees will continue as the same as this year (agenda, performances, etc) <p>Sports</p> <ul style="list-style-type: none"> ● A lot more guest speakers/field trips happening now that restrictions are lifting ● Basketball and Sun Run are main sports activities happening this year <ul style="list-style-type: none"> ○ Second largest elementary Sun Run team this year! <p>Enrolment</p> <ul style="list-style-type: none"> ● Have 1-5 spots in different grade levels, not currently accepting cross-boundary applications ● Waitlist for Kindergarten <p>Grassy Field</p>	AC & DA	7:00 - 7:10

- Dog owners are still letting dogs into the grassy field, damaging it
- Div 4 students made beautiful signs just before spring break, which were removed over Spring Break
- Have asked for special permission to use it for sports day, haven't heard back yet

Sports Day

- Parents are welcome
- Primary in the morning, Intermediate in the afternoon

Volunteer Tea

- June 7th, 10:30-noon
- For all volunteers who have helped out this year

Nelson Garden

- Had six boxes built by ten Grade 6/7 students! over two sessions at Tupper School
 - Amazing experience for the kids
 - Hoping to have another session in the fall to build more boxes
- Have ordered a garden storage box for tools, etc
- Have applied for free plants through Urban Roots, have over 100 plants coming but no boxes/soil to put them in, so they will be up for donation
- Boxes will hopefully be ready to be filled in the fall

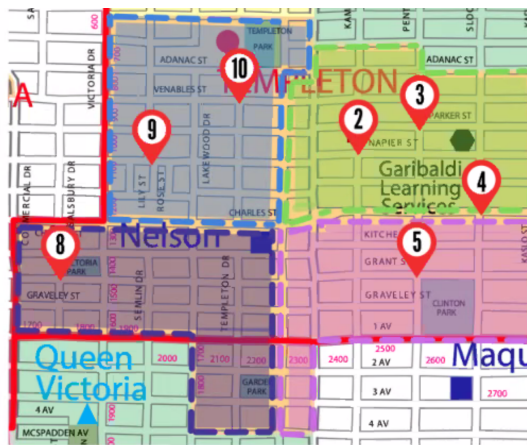
8. School Streets & Walking School Bus (10 mins)

Walking School Bus

- Still going on! With the school streets coming up, it's a great chance to revitalize it
- They all leave around 8:40, happening every Wednesday morning

School Streets

- Starting May 9th-June 3rd
 - Cars won't be allowed on Garden St before and after school
- Fridays after school will be Play Streets put on by Society for Children and Youth of BC
- Still need volunteers for this event, just a few spots left
 - <https://volunteersignup.org/WEE34>
 - Training will be provided on May 2nd 6:30pm-7:30pm in the school gym
 - Training will be recorded for folks who can't make it
 - Julie and Taryn will see if they can coordinate childcare for the event



TH,
SH, &
JC

7:10 - 7:20

<ul style="list-style-type: none"> ○ Every shift you volunteer you get entered into a draw to win a popsicle party for your kid's class <p>Hot Lunch</p> <ul style="list-style-type: none"> ● Really good feedback so far, going really well 		
<p>9. Communications / Other Items</p> <p>none</p>	TH	7:20 -