



LORD NELSON ELEMENTARY PARENT ADVISORY COUNCIL
LORDNELSONPAC.CA

Parents' Meeting Minutes

May 8, 2017

5:45 pm Snacks and Greetings
6:00 pm – 8:00 pm
Lord Nelson Elementary School – Library

PAC Executive

Kate Newstead (KN), *Co-Chair*; Cynthia Farnsworth (CF), *Co-Chair*;
Kelly Carter (KC, absent), *Vice-Chair*; Laura McGowan (LM), *Treasurer*; Ken Eliuk (KE), Theresa Gibbons (TG, absent), *Fundraising*; Jane Tilley (JT), *Secretary*

Representatives

Daniel Knibbs (DK), *Principal*, Rosemary Thomas (RT), *Vice Principal*; Steve Snyder (SS) and Janson Ho (JH), *Vancouver School Board*

Members at Large: Queenie, Angela, Sandra, Amanda, Smiley, Rachel, Helen, Courtney

1. Meeting Intros and approval of minutes and agenda (CF)

2. Seismic (SS/JH):

We are still on schedule for school opening September 2018. Demolition of the existing school will follow and is likely to take 2-3 months. Covered area and parking will commence after the demo, to be completed by the end of 2018. Landscaping to follow. Contractor will lay out a plan for transitioning to the new school. There is of course some noise from the site, but construction seems to be progressing without too much impact on the school. Contractor will be closing Garden Drive to do the sewer connection the week of May 15th. Will remove the line across the field once Telus has completed connections. PAC looking for an update as to where best to allocate funds raised. SS: VSB can now provide a firm picture of what is covered by the budget. Includes outbuilding/undercover area, but there are no monies budgeted for furniture or anything but basic landscaping. Library, school commons and Pods need to be furnished. SS provided template from the architect with a breakdown of suggested needs and approximate costs. Template is the result of consultation with staff and paid professionals. KN: it would be helpful to have a clearer idea of what the basic landscaping will look like. Can PAC pay to enhance the surfaces, pay for equipment etc? SS will schedule a detailed meeting to pin things down with PAC before the end of the year. OSC should be included as they have some funds to contribute.

3. Financial Update (LM):

Balance as of end April in all accounts is \$98,400. Once the Donald's gift card income is added it will be over \$100,000. Donald's net was \$2,330. The store was happy so PAC will do again in September. CF will send fundraising total update.

Movie nights did well: Trolls \$1185, Batman \$870 Book of Ilfe and Elf \$800 each Purdey's made \$1928; net for coffee \$765.

LM: we can provide tax receipts for Carnival donations - we just need the donor's name and address and the amount. Cheques should be payable to Lord Nelson Elementary. Receipts will be issued after the carnival.

LM to look into transferring monies into a GIC to get a slightly better rate of interest.

4. Committee Reports - Movie Nights (HG):

There were lots of volunteers last time. It would be great to have movie selection and dates in advance - although this is tricky if we are trying to get new releases. HG will email suggested dates for the fall.

5. Committee Reports - Parent Information nights

All done for the year. The Body Image workshops went well: kids were engaged and enjoyed the power point images. Renae Regehr, the presenter is used to presenting to kids, rather than adults. DK suggested Self-Regulation as a potential topic. Alternating years body science and social media (Safer Schools Together).

6. Upcoming Events:

Sports day: Lisa Osaba has offered to do the shopping. Still need volunteers to help with snacks on May 19th.

Templeton Bursary: annual scholarship for the Lord Nelson student graduating from Templeton with top grades in grade 12. Cheque has been provided.

Grad ceremony: Kristen has offered to take the lead on the soaker at the carnival. DK is meeting with grad committee Tuesday 9th. Ceremony as last year followed by refreshments.

Budget? PAC has typically given about \$500 to grad celebrations. Angela: are the younger kids involved in recognizing the grads? Last assembly of the year grade 7s leave the chairs and the 6s transition from benches to chairs - everyone moves up.

Staff appreciation: needs to be Thursday, June 1st. Angela and Helen have offered to take this on. Staff choose what type of food. Maybe we could use one of our local carnival sponsors?

7. Fundraising Updates:

Crowdfunding: smaller group meeting. Yolanda will do an illustrated video as part of a Crowdfunding page. Rod will provide a "skin" or image which can be used for all promotional materials. Yolanda would draw a black and white image which would be coloured in as we fund. See her website at: <https://www.drawingitout.com>

Carnival:

At the time of the meeting, we don't have as many volunteers signed up as we have in the past. Aiming for 100 Cakes for the cakewalk: we need cakes for special diets, gluten free etc. More complex than before as we don't have Fraser amusements. Partyworks will require assistance managing things, whereas Fraser would manage solo. Day of Carnival - Rosie MacLennan gold medal trampolinist is available to do a demonstration. Possibility of providing 2 extra trampolines for kids to play on: this is unconfirmed at this time.

Possibility of shutting down Charles Street as we are pushed for space, but it's not straightforward with city permitting. Might use the cafeteria if that works for OSC.

Yolanda working on the street signs.

Raffle tickets will be coming home with kids. Kendall and Rebecca working on Jolly jars.

In the past Margie Trovao managed the student sign up: for glitter tattoos; grad soak etc.

Students could manage the basketball shootout. Rose will coordinate this. Lia and Cynthia will keep things moving along in KN's absence. **Please look at list - leads needed.**

The Box Project will need space in the school - carnival committee will figure out space needed and coordinate with with DK and RT.

Fundraiser q: Amanda to look into Mable's Labels and report back in June.

8. Upcoming PAC election:

Last meeting of the year: election, final business, usually followed by pot luck. Positions on executive are opening up: we need a new co-chair, vice-chair, secretary, possibly a treasurer. (Could LM quantify the number of hours she does as treasurer?).

Moving June meeting to June 19th.

9. Administrative Report DK/RT:

- Track and field - around 70 kids from grade 3-7. Miz, Ms Tanaka, Ms Mould. Meeting at Van Tech. will need help with driving.
- Body Science - went well with kids. Kids take what they need
- Dance company in from Monday to Friday. Contemporary dance. Friday performance at 2.20. Crazy and raucous. Kids really enjoying it.
- Code of Conduct: some language change eg gender identity, mental health concerns, physical and mental disabilities. Consequences discussed. Took out virtual pets, gum: trading cards prohibited
- ProD spent time working on the new curriculum. Enquiry questions and Core competencies Self assessment piece coming home with report cards at the end of the year. Different templates for different grades. Up to the teachers to determine how best to determine this. how best to ask the questions that children will respond to. Staff are positive about the new curriculum. students more engaged and engaged differently - it's a work in progress.
- Hoping to do another Play Day in June.
- Box Project: Applied design project inspired in part by "Caine's arcade". Info sent home.
- School Plan - how can we teach students to formulate positive enquiry questions. Model has changed slightly: 3 year cycle using the enquiry process. Pro-d looked back on past goals and evaluated. Preparing for goals in collaboration with for next year: Self-regulation, PDIS... Will revisit throughout the course of the year. Parental input is welcome.
- Earthquake drill on May 4th included reunification of families. 19 families reunited with kids.
- Sylvia, the lunch staff, has left to take a position at Britannia. Manju has taken over to the end of the year.
- DK working on general staffing allocation including matching up timetables and staff. Some positions will be posted. More information to follow in June.
- Sports day May 19th will differ this year due to the abbreviated space. Primaries will compete 9-11.30. Intermediates after lunch 1.30 to 3pm. No tug of war and races this year. Difficult to do everything given the space and number of kids.
- PAC will provide Snacks: DK will determine best way to assemble snacks
- Fee schedule will be coming home at the end of the year. This includes school fees and supplemental (Performance, Activity, Consumable/workbook) fees. Activity fee will be raised to 15 from 10.
- Draft calendar will be on website. Schools aligned across the district. 6 pro-d days. parent conferences October 25-6 and Feb 21-2.
- Registration - beyond jam packed.

Meeting Adjourned. **Next meeting and PAC election will be June 19th.**

Action Points and Priorities	Volunteer
fundraising total update	CF
Staff appreciation Lunch	Helen & Angela
GIC for fundraising monies	LM
Suggested dates for movie nights in the coming year	HG

