



> **Parents' Meeting Minutes**

June 13 2016

5:45 pm Snacks and Greetings

6:00 pm – 7:30 pm

Lord Nelson Elementary School – Library

PAC Executive

Kelly Carter (KC), *Chair*; Cynthia Farnsworth (CF), *Vice-Chair*;
Janet Smith (JS), *Secretary*; Holly Low (HL), *Treasurer*; Ken Eliuk (KE, absent) and Theresa
Gibbons (TG), *Fundraising*

Representatives

Daniel Knibbs, *Principal*, Margie Trovao, *Vice Principal*

Members at Large:

Kate, Laura

1. Approval of Agenda

-All in favour

-New Curriculum: moved from agenda and teachers will present to PAC in September

2. Introduction:

-KC acknowledged all the PAC has achieved this school year. She gave a big thank you to everyone who helped out with movie nights, Purdys, poinsettias, family photos, the big carnival, Monster Mash, coffee orders, babysitting course, staff appreciation. She thanked MT and DK for all the extra hours supporting us.

-CF acknowledged MT's last PAC meeting

-MT said it's been an honour and a pleasure to be a part of it and help guide the PAC

3. Year End Review

-Sara has drafted a survey to get feedback on the carnival. The only feedback we heard at PAC is the pony lineups may have been too long for little ones. It was suggested we could do a ticket-time system where people know when to come back for their ride

-KC asked if we ask for too many things from parents. Most agreed the tasks are manageable and things like poinsettias and Purdys are optional.

-With the new fundraising target of \$200,000 CF said we would have to table a new discussion in fall about how to disperse our funds.

-TG wondered with the new target if we have to come up with new ideas that will generate more return, perhaps adding one more big fundraiser per year.

-Kate suggested that other event could be something creative like a craft fair or a silent auction.

4. Financial Review

-HL reported we have just over 37,000 in school fund, with \$1800 in our gaming account, with grad money coming out of that.

-TG reminded that we need to file with BC Gaming a report for this and last year's raffle.

5. Administration Report

- DK thanked the PAC for hard work and for the Greek dinner it recently served to staff



- he asked the PAC if it would agree to help fund new Win It stickers for certificates that will be given to grades 4 to 7 acknowledging all the activities they participated in during the year as a keepsake. KC moves and approved unanimously.
- DK gave a staffing update, reporting 447 kids were enrolled for September.
- he reported that through initial VSB cuts Nelson had lost its full time extra clerical worker but were able to at least gain back two of those days. But it will still have a huge impact on the office. One impact would be the loss of safe arrival. There was discussion about whether volunteer parents could pick up this task but it needs to be a consistent commitment each morning. CF suggested discussing the issue in September.

6. Grad Reception (added to the agenda by CF)

- For the first time the PAC would host a reception for grads and their families after the ceremony at the school in lieu of the dance that has been held in the past. A keepsake was also discussed, like a pen. Agreed to encourage/help students develop a new tradition next year.

7. Executive Elections

- it was agreed that HL would continue to September as treasurer. Theresa and Laura to consult with her and each other on position
- Jane Tilley was elected in unanimously as new secretary
- TG nominated for fundraising for now by CF, voted unanimously
- Ken to continue as fundraising co-coordinator
- KC nominated Kate as cochair; all in favour
- HL nominated CF as cochair, all in favour
- HL nominated KC as vice chair; all in favour

Meeting adjourned