

## Parents' Meeting Notes

### Monday, February 26, 2018

6:15 pm Snacks and Greetings

6:30 pm – 8:00 pm

Lord Nelson Elementary School – Library

Child-minding available

### PAC Executive

Kate Newstead (KN), Co-Chair; Angela Wong-Moon (AWM), Co-Chair; Lisa Osoba (LO), Vice-Chair; Laura McGowan (LM) - absent, Treasurer; Courtney Hall (CH), Secretary

### Representatives

Daniel Knibbs (DK), Principal, Lisa Pathyil (LP), Vice Principal

**Members at Large:** Amy, Yvonne, Amanda, Rachel Lloyd (teacher representative), Matt, Smiley, Sandra, Bonnie

1. Welcome and Introductions (KN)
2. Approval of Agenda (KN approved; AWM seconded) and Minutes (AWM approved; Amanda seconded)
3. Discussion re: Funding Request (DK, KN)

Discussion re: funding request. Gym and activity room AV needs are part of the build, projectors and screens still needed. Approximately \$3600 (x2 for projectors) and \$1000 for additions with projectors; screen \$5000 (quite large) for gym (approx. \$5000), screen (100x160) for in the activity room (approx. \$3700). Also Apple TV for the individual classrooms. Will need approximately \$40 000 but do have the Learning Grant to use as well, most likely for the individual classroom projectors. VSB can install the Apple TV without too much additional costs.

AV Solutions will be cheaper to do the install (vs VSB), but need to have it installed prior to the build being passed over to VSB. Cost of the installations is not known yet, possibly a few \$100 per unit.

4. New Build Report (DK)

Have put the second floor on – are heating the inside as interior walls are being put in. Doing the duct work and wiring as well on lower levels. When floor slabs go in, concrete is poured over them. The biggest hurdle will be the gym (front left corner, south/east corner) so are starting with that now as it has been their access site up until now. So need to build the gym, and then

can focus on next level. Timeline is looking at Nov/Dec 2018, but depends on completion and when VSB gets access to the space.

Best case scenario in 2018, but worst case would be in January 2019. Can easily be moved over the Christmas holidays, but have done it over a weekend (i.e. Kits High School) if needed.

5. Financial Report (LM)

Had some outgoing expenses over the last month

Donald's total \$1 660

Movie night was well attended but do not know total yet

TOTAL TO DATE = \$135 000

6. Fundraising/Upcoming Dates (KM/AWM)

**Parent Education Night** – Social Media Night by Safe Schools Together (used to be run by RCMP but now own entity) but tends to have a perceived older audience, and last time they did speak to Gr. 4-7 in groups. The older grades did just have an educational talk through VSB related to social media usage. Potential for April/May. If any other ideas for Parent Education Topics, please let PAC know.

**Crowdfunding** – Video cost approximately \$54 to make. PAC viewed and it is excellent. Will be launching it after Spring Break. Planning to market to the community as the school will be a benefit to the community, not just students and families that attend. Currently have reduced pricing for banners and postcards at present. Requesting \$100 for 2500 cards and \$400 for 2 large 8x4 banners to be put on either side of the school. Can donate to the school directly through the website. The goal is \$20 000 for the GoFund Account, but looking into what GoFund needs and how to provide tax receipts. GoFund does take a percentage – approximately 7.9%. Looked into lots of options, but GoFund was the best option given the situation. Kate put motion forward for funding; motion granted. Will need volunteers to help to flyer the neighbourhood. Distribute to Strong Start as well as there are future attendees there. Will not be an end date on the crowdfunding at present, but a relaunch in September.

**Movie Night** – Was on Feb. 23 and was well attended despite the snow. Hoping to have Ferdinand for the last movie of the year. Still need a tech as Mr. Knibbs did it for last movie night. Apr. 20<sup>th</sup> is the next movie date.

**Donald's Fundraiser** – Potential to do after the carnival, dates to be determined, but sometime in June.

**Coffee Orders** – keeps going along, orders due on last Tuesday of the month.

**Mabel's Labels** – keeps going along – talk about including that information in the Welcome to Kindergarten bags (May 25<sup>th</sup> is the Kindergarten Session). Looking into pamphlets. Lord Nelson gets approximately 20% of purchases.

**Baby-Sitting Course/Home Alone Course** – Cynthia has offered to do the Home Alone course, but will probably not happen until later in the school year. Baby-Sitting Course usually occurs in May. Update re: Baby-Sitting List from students that have attended the course and willing to have their names put forward on the list. Discussion re: how to circulate the list.

**Carnival –June 8<sup>th</sup>** – Date is set. Bad news is many of the committee members will be stepping down at the end of this year. Jennifer Hickey will be taking over Kate’s role next year, and has been shadowing Kate this year. Other heads (i.e. concession lead) also have parents shadowing them to learn what needs to be done for that role. There will be lots of volunteer jobs needed, so please step up if you are willing to take on a role. Using Party Works again – but am trying to get the Euro-bungie as well as the Spheres again. Similar model as last year. Kendall is stepping down from Jolly Jars, but Courtney/Lisa are stepping up. Will have ponies again as well. Already have \$3 000/\$3 500 for sponsorship to have rides/activities covered.

## 7. Admin Report (DK/LP)

### **Sports**

Basketball - winding down. Has been a great season. Sr girls are attending a tournament. Sr boys have 3 more games to go.

Sun Run group, Badminton and track and Field to go forward for the rest of the year.

**Science Fair** - was well-received by everyone and a great opportunity to highlight science

**Kindergarten Registration** – Started with 48 registered and 14 of those have expressed an interest in Choice Programs so some fluctuations will occur. Garibaldi KGs will be attending Lord Nelson as only 8 KGs were registered there. Will most likely have 3 Kindergarten Classes for the fall. Cross-Boundary closes on Wednesday – have about 3 families with children already in the school with children to go into Kindergarten, but not sure how that will look yet. Potentially 46-48 kindergarten students for September. 56 Grade 7 students graduating this year.

### **Staffing Changes**

Mrs. Backart had a little boy, Arthur. As most people are aware, there have had challenges with filling her position. Mrs. Conalee has a background in arts, and so has taken over that Fine Arts Position until the end of the year, but position will have to be reposted in September. Mrs. Becky Cook has taken over Div. 4 for the rest of the year.

Building Engineer has changed over again and new person has just started today. Night Engineer had taken over day position while the position was empty.

Two supervision aids are posted at present. Currently have 2 on-call positions for the time-being, as well as the regular 2 supervision aids (total of 4 of the grounds for recess and lunch).

**Pink Day on Feb. 28<sup>th</sup>** – Will have an assembly to end up the month of Random Acts of Kindness and will be at 11:00am.

**Red Sky Performance** – Indigenous performance – on March 1<sup>st</sup> at 1:30am.

**Pilot Project Reporting** - for the new reporting system Div. 9, 10, 11. Had their first report card in January. Will be having focus groups with those parents to get more information regarding what parents think of the new report card.

**Chinese New Year/Lunar New Year** – had the celebration last week at the school and was well-received.

**Earthquake Drill/Reunification Day May 3<sup>rd</sup>** School grounds will be set up as though there is an emergency, and will do a pick up for one child per class as through there was an emergency (parent to be determined by classroom teacher).

**Play Day** – Feb. 7<sup>th</sup>, Wednesday – Global Play Day – was a successful day overall, but still collecting feedback. More kids were wandering this year, which shows that children have a harder time delegating themselves or self-starting activities without screens or structure. May have another one this year when the weather is better.

**Student Learning Survey** – for student in Gr. 4 and 7, but also goes home to parents for children in those grades as well. Please complete online, and it closes on Apr. 27<sup>th</sup>.

**Fire Drills** – have to have 6 a year, but tend to try to do them once a month and try to schedule them to be weather-dependent.

**Programs from Templeton** – Still hiring for a person to lead that position. Also trying to sort out rooms but don't have the space for lunchtime programs. Looking at using the library for an afterschool program.

**Dates to Know:**

March 14<sup>th</sup> Report Cards come home.

March 16<sup>th</sup> Spring Break starts, and students back at school on Apr. 3<sup>rd</sup>.

**Next PAC meeting dates:**

Apr. 9, 2018

May 14, 2018

June 11, 2018

Meeting adjourned.