

Parents' Advisory Council Meeting Notes

Wednesday, April 7th 2021

6:30 pm – 8.00 pm

Via ZOOM

PAC Executive

Jennifer Hickey (JH), Co-Chair; Leah Kimura (LK), Co-Chair; Taryn Hayes (TH), Co-Chair ; Bonnie Leong (BL), Treasurer; Joanna Gyurkovics (JG), Secretary,

School Representatives

Daniel Knibbs (DK), Principal; Dana Aweida (LP), Vice Principal

Members at Large

Rachelle (present), Tiffany (present), Matthew (regrets), Rebecca (regrets)

Social Media Rep

Jennica (JH)

Other attendees Approximately 10 additional parents - Kate, Amanda

ITEM	LEAD	TIME
1. Welcomes, land acknowledgement and Introductions (4 mins)	TH	6:30 - 6:34
2. Additions and approval of agenda (1 min)	JH/LK	6:34 - 6:35
Taryn 1st Jennica 2nd		
3. Playground update (5 mins)	LK	6:35 - 6:40
<p>Running behind. Looking to install items in the summer. Just heard back from VSB - Michael Rossi - likely be additional costs for removing gravel & surfacing company. Updated quotes from surfacing company. Sub committee will discuss and crunch numbers. Looks like we will be able to do all 3 areas in rubber surfacing. Likely passed at next meeting and get money sent to VSB. Coming: Jungle gym, obstacle course, track, 4 activity nodes. Also benches and picnic benches. At end of school term field will be closed to be worked on.</p> <p>Dan: sounds like everything has been purchased and is ready to go.</p> <p>Bonnie: needs to pull the money from the gaming account asap for this purchase. This account has to be cleared by August.</p> <p>Kate Newstead: Is there any more gaming money that needs to be spent?</p> <p>Bonnie: The \$70-80K is all the money in the gaming account, and will go towards the playground.</p> <p>KN: Can we get Marathon to invoice us 50% so we can get the grant process in this academic year?</p> <p>LK: will talk with KN offline about this</p> <p>KN: What's plan B if they tear up the field and the playground is still in construction?</p> <p>DN: field will be fenced off. Not being ripped up. Will be revitalised and should bounce back quite quickly. Has not been being irrigated. Field should be ready for September should we need it.</p>		
4. Seed fundraiser	RW	6:40 - 6:45

(5 mins)		
<p>We made \$1502 on the fundraiser. 110 people bought seeds. Big success :) We can vote on what happens with the funds after we receive the cheque. Would be lovely to have something by next Spring. DK: we won't be able to place anything on the grounds before the area is complete. At least September.</p>		
5. Teacher Appreciation (5 mins)	TH	6:45 - 6:50
<p>We appreciate our teachers SO MUCH!!! PAC organised free beverages at Renzulos. We spent \$90 on that. Also panning an end of year thing for the teachers. Perhaps a bagged lunch. TH is collecting quotes. (Will ask Livia)</p>		
6. Donald's Fundraiser (5 mins)	BL	6:50 - 6:55
<p>BL working on this with Courtney. Likely will be the last fundraiser for the year. Working on trying to make this as contactless as possible. They will take on distributing cards from the store. Details to come, hopefully early May. Hoping to use etransfer to collect funds from parents.</p>		
7. Treasurer update: <ul style="list-style-type: none"> • Totals • Account Changes (10 mins)	BL	6:55 - 7:00
<p>(See end of minutes for details)</p>		
8. Social Media Speaker (5 mins)	LK	7:00 - 7:05
<p>Have been trying to find a replacement speaker for older age groups rather than Saleema Noon. Grade 6 teachers interested in speaker found on Vancouver Island re: social media. \$350 for presentation. Includes some Q&A. Is there an appetite to offer a parent workshop? Would cost another \$350. Social Media education for parents. Grade 7's working with speaker around restorative justice. Will come in and work with Grade 7s in person. LK: proposing motion to include parents TH: 1st motion KN: 2nd motion</p>		
9. Communications received: (5 mins)	TH	7:05 - 7:10
<ul style="list-style-type: none"> • tupperware email <p>Communication received from Grandmother of student. Likely does not require a timeline, similar to Mabel's Labels. Can be bought under the umbrella of the school. PAC will not be pushing, rather than letting school community know it's available.</p> <ul style="list-style-type: none"> • We get lots of emails asking us to let community know about summer camps etc. Also lots of messages from food providers. Something to think about post covid. 		
10. Grad 2021 & photos (5 mins)	AF	7:10 - 7:15
<p>Wondering about stipend per kid for grad. A few things that usually happen, haven't. Is this a yet? Or will they not be happening?</p>		

DK: Meeting set for tomorrow with Grade 7 teachers. Likely similar to last year. Kids and parents brought together on teams. Parents put together a slideshow. Speeches from valedictorians.

KN: It was very glitchy re: technical difficulties, but a big hit. School did a fantastic job. Local gift cards and little gift packages. Kids got dressed up, watched the show, really enjoyed it.

DK: Usually a member of the committee will work with school staff and liaise in planning together. Just in the preliminary stages. YES to individual photos. YES to class photos. (April 15th) YES to individual grad photos. (April 14th) Kids will be wearing masks in their photos.

AF: I will be the liaison. Please include me in communications. Is the stipend confirmed? Can teachers send out an email on behalf of committee to parents, to try and ensure that ALL kids are included in photo slideshow.

DK: Parents typically responsible for building the slideshow. School can send photos to the point parent so one person is the 'keeper' of the photos. School office is willing to take on the yearbook. Many events didn't happen this year, but there will be baby pictures and current headshots. People will be asked to send in photos of things that have happened throughout the year.

AF: There may well be an opportunity for a parent to help with this.

KN: There may be a privacy issue with sharing photos?...

LK: There is \$15 / student pre tax. We will ask your committee to purchase things, submit receipts, and be reimbursed.

11. Admin (25 mins)	DK/ DA	7:15 - 7:40
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- New staff:

Jennifer Nowin: Div 16. Taking over for a mat leave

Christopher Young (Wed & Thu): Addition to help deal with remedy and class composition. Working in different classrooms, for different periods of time.

AnnaMarie Yoe: Remote learning teacher. Will be reaching out to ids who are option 4, working at home.

Tina: Welcome back to supervision team.

Paul Leschuck: Joining supervision team.

7 student teachers on sit, who are now full time until the end of June. Great for staff & kids

- Building progress

Things are happening. Slides are a hot topic with the students. Finishing the landing areas, very exciting. Out building is getting a lot of attention right now. Roof going in is wood from the old building. North West corner retaining wall has been removed, concrete wall will be going in. Down to a rough grade of where everything will be. Pile of 'spoils' will be removed within next couple of weeks. We're heading in the right direction.

- Revised Covid Safety

Thank you for encouraging students to wear their masks. Esp in gym and in the classroom. Grade 4-7, trying to keep less exertion, more skills.

Thank you for PU / DO patience. Reminder, please wait on the sidewalk or playground. Do not congregate at the opening, it can be very hard for parents to walk by you and maintain social distancing.

- Option 4 students

The intent of the program at this time is transition. April 12th is next re-entry point. (Every Monday is next re-entry point). You can not go backwards in the program. Option 4 will not continue in September.

- Thank you parents!

Thankyou parents for joining March conferences and connecting with teachers.

- Foundation skills assessment

Has been completed and marked. Results will be returned in a sealed envelope with a booklet and a summary after April 19th

- Sensory pathway in the main hallway

PAC has offered to fund this. Putting together a plan.

- Student learning survey

Done all online, open right now. Open to students Grade 4 & 7, and their parents. Please consider taking a moment to fill in the survey. We welcome your feedback.

- Staff appreciation

So incredibly appreciated, thank you. Also lots of appreciation for Saleema Noon presentations.

- ProD April 26th

Focus for staff is on restorative justice

- Disk golf program May 3 - 14

Every student k - 7 will participate in this. More info to come once schedule has been created.

- Walkathon

Always takes place in the fall. Moved to April this year. Unfortunately it's not going to happen. Finger's crossed we can restart in the fall.

12. Informal Conversation

- Grade photos - Covid friendly option

JH

7:40 -

(See above)

LK: Next meeting likely end of May

Item #7: Treasurer update

Bank Account Changes

- ▶ Add Online Banking and Debit Cards
 - ▶ Only deposits will be permitted with debit cards
 - ▶ Secondary authorization is still required with and etransfers
- ▶ Why?
 - ▶ Easier to manage account during pandemic
 - ▶ More timely updates
 - ▶ Allows additional exec. team member to access accounts
 - ▶ Allows for free etransfers
- ▶ Changing Signing authority to transition in Taryn.



Balance At February 28th, 2021

General account	11,021.18
GIC's	98,749.14
Gaming account	73,851.33
VSB Trust	155,824.06
Account Balance Total	339,445.71

Outstanding Transactions

Westcoast Seeds	?
GIC Interest (Mar 14 th)	?
Teachers Stipend Claims	-1,628.31
Saleema Noon	-1522.50

Estimated Available funds \$336,294.00

Other Treasury Activity

- ▶ PST Rebate
 - ▶ Form is submitted
 - ▶ Awaiting proof of payment